

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE

WEDNESDAY 15 MARCH 2017
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**

2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. **Minutes of Meeting Held on**

3 - 30

- 16 January 2017 – Growth, Environment and Resources Scrutiny Committee
- 8 February 2017 – Joint Meeting of the Scrutiny Committees – Budget Phase 2

4. **Call In of any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. **Portfolio Progress Report: Cabinet Member For City Centre Management, Culture And Tourism**

31 - 50

6. **The Peterborough Housing Strategy 2016 To 2021**

51 - 84



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

7.	Report Of The Verge Parking Working Group	85 - 90
8.	Forward Plan of Executive Decisions	91 - 124
9.	Draft Work Programme 2017- 2018	125 - 126

Emergency Evacuation Procedure – Outside Normal Office Hours

In the event of the fire alarm sounding all persons should vacate the building by way of the nearest escape route and proceed directly to the assembly point in front of the Cathedral. The duty Beadle will assume overall control during any evacuation, however in the unlikely event the Beadle is unavailable, this responsibility will be assumed by the Committee Chair.

Recording of Council Meetings: Any member of the public may film, audio-record, take photographs and use social media to report the proceedings of any meeting that is open to the public. A protocol on this facility is available at:

<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

Committee Members:

Councillors: J Peach (Chairman), C Harper (Vice Chairman), R Brown, M Cereste, A Ellis, J A Fox, M Jamil, D King, E Murphy, N Sandford and M Sims

Substitutes: Councillors: S Allen, R Ferris, D Fower and S Lane

Co-opted Members:

Parish Councillor Keith Lievesley
Parish Councillor Richard Clarke

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk



**MINUTES OF A MEETING OF THE GROWTH, ENVIRONMENT AND RESOURCES
SCRUTINY COMMITTEE
HELD IN THE BOURGES/VIERSEN ROOMS, TOWN HALL
ON 16 JANUARY 2017**

Present: Councillors Peach (Chairman), C Harper (Vice Chairman),
S Allen, M Sims, S Bisby, A Ellis, M Jamil, E Murphy, N Sandford,
J A Fox

Also Present: Richard Clarke, Parish Councillor Co-opted Member
Keith Lievesley, Parish Councillor Co-opted Member

Officers Present: Simon Machen, Corporate Director, Growth and Regeneration
Lewis Banks, Principal Transport Planning Officer
Peter Garnham, Highway Service Delivery Manager
Jennifer Barrett, Sustainability Project Officer
Charlotte Palmer, Environment Transport & Future City Manager
James Fisher, Wildlife Officer
Jo Morley, Democratic Services Officer
Paulina Ford, Senior Democratic Services Officer

1. Apologies for Absence

Apologies were received from Councillor Cereste, Councillor King and Councillor Brown. Councillor Allen attended as substitute for Councillor Brown, Councillor Bisby attended as substitute for Councillor Cereste.

2. Declarations of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

3. Minutes of Meetings held on 25 October 2016 and 16 November 2016

The minutes of the Sustainable Growth and Environment Capital Scrutiny Committee meeting held on 25 October 2016 were approved as an accurate record.

The minutes of the Joint Meeting of the Scrutiny Committees and Commissions – Budget Phase 1 meeting held on 16 November 2016 were approved as an accurate record.

4. Call in of any Cabinet, Cabinet Member or Key Officer Decisions

There were no requests for call-in to consider.

5. Growth, Environment and Resources Scrutiny Committee Terms of Reference and Work Programme

The Senior Governance Officer presented the report which provided the Committee with an explanation of the new scrutiny committee arrangements including the terms of reference for each scrutiny committee. It was noted that under the new scrutiny arrangements the Growth,

Environment and Resources Scrutiny Committee now had the additional responsibility of city centre management, tourism, culture, recreation, libraries, arts and museums which had been transferred from the Adults and Communities Scrutiny Committee previously known as the Strong and Supportive Communities Scrutiny Committee. The work programme was also provided with the report which included items outstanding from the Sustainable Growth and Environment Capital Scrutiny Committee which would now come under the remit of this committee.

The report also recommended that the Committee appoint Parish Councillor, Keith Lievesley as a non-voting co-opted member to represent the rural communities. A further recommendation from the Parish Council Liaison was included in the report to appoint a second Parish Councillor Richard Clarke as a non-voting co-opted member.

Members questioned which Parish Councils the nominated Parish Councillors were members of and were informed that Keith Lievesley was the Chairman of Ufford Parish Council and Richard Clarke was a member of Wansford Parish Council. Members felt that two co-opted members rather than one co-opted member would be best to ensure that the views of rural communities were reflected.

All Members were in agreement to the appointment of Keith Lievesley and following a short discussion Councillor Murphy, seconded by Councillor Allen proposed that Richard Clarke be appointed as a second Parish Councillor non-voting Co-opted Member. All Committee members were in agreement with this proposal.

Keith Lievesley and Richard Clarke were both in attendance at the meeting and the Chairman invited them to join the Committee for the remainder of the meeting.

Members then referred to the work programme and queried why the Verge Parking Working Group Report had not been presented at this meeting and were concerned that the working group consisted of only officers rather than the usual cross party membership.

ACTIONS AGREED

The Committee notes:

1. The Terms of Reference for each of the newly established Scrutiny Committees attached at Appendix 1 of the report and in particular the Terms of Reference for the Adults and Communities Scrutiny Committee.
2. The work programme for the Growth, Environment and Resources Scrutiny Committee for the remainder of the 2016/2017 municipal year attached at Appendix 2 of the report and; agreed to review the work programme to ensure it reflects the remit of the Committee as stated in the Terms of Reference at Appendix 1.

RECOMMENDATIONS

1. The Committee recommend the appointment of Parish Councillor Keith Lievesley as a non-voting Co-opted Member to represent the rural area on this Committee for the remainder of this municipal year and the 2017/2018 municipal year. Appointment to be reviewed at the beginning of the 2018/2019 municipal year and then annually going forward.
2. The Committee recommend the appointment of an additional Parish Councillor, Richard Clarke, as nominated by Parish Council Liaison to one of the four available non-voting Co-opted Member positions for the remainder of this municipal year and the 2017/2018

municipal year. Appointment to be reviewed at the beginning of the 2018/2019 municipal year and then annually going forward.

6. Local Transport Plan Programme of Capital Works for 2017/18

The Principal Transport Planning Officer accompanied by the Highway Service Delivery Manager introduced the report which provided the Committee with information regarding the Local Transport Plan (LTP) Programme of Works 2017/18 prior to its submission to the Cabinet Member for Growth, Planning, Housing and Economic Development. Members were informed that the Programme of Works did not include a street lighting annex as in previous years due to the LED street lighting programme currently being undertaken as a separate project.

The Principal Transport Planning Officer and the Highway Service Delivery Manager responded to comments and questions raised by Members. A summary of responses included:

- A separate briefing note on street lighting had been provided to members of the Committee. Members were interested to hear more about smart technologies (CCTV/Wi-Fi) that could be implemented alongside any street lighting updates and it was suggested that it be looked at again by the Committee in the next municipal year.
- In response to questions on how improvements were targeted and why a lot of improvements were scheduled for the Eastfield Road area, it was explained that a 'key corridor' approach had been adopted as part of a successful Revenue Funding Bid. The capital improvements to this key corridor would improve access to the College and would encourage more people to walk and cycle along this route.
- It was agreed that the indicative cost of £250,000 for the proposed safe crossing for Ravensthorpe School was a large amount but other alternatives such as the use of a lollipop patrol were not viable as the road was in effect a dual carriageway and there would be safety concerns. Although it was suggested that the crossing would be little used the officer reported that the request had come from the school itself and their investigations confirmed that often young children with their parents were trying to cross the road to reach the bus stop.
- Concern was expressed about the lack of lighting at Junction 20 at the Newborough roundabout while the road works were being carried out.
- It was specified in plans that all new developments required LED lighting to be installed although it may be the case that there was some residual legacy lighting where roads had not been adopted.
- All roads were inspected annually, either mechanically or visually and a score was then given to help decide which roads should be chosen to go on the programme. Often the biggest criteria was the cut-off point as by the time items were costed the budget may have already been exhausted. The Committee was reminded that the road improvement budget for lower grade residential streets had been reduced and therefore decisions were made using a safety approach rather than an aesthetic one.
- Members were advised that Rhubarb Bridge needed to be removed completely as there were safety concerns due to its poor condition. The Council were bidding for external grants to have the bridge removed completely but the cost of replacing it would be prohibitive and therefore consideration was being given to integrating it into the junction.
- When a new estate was built, any pedestrian crossings that were needed would be picked up at the planning stage and incorporated into the planning process as a developer's commitment. Where a need was identified later priority would be weighted in favour of young children if it was near a school for example. The cost of a crossing was put at £100 - £150,000.

- The Rights of Way Improvement Plan budget was from capital funding and the Local Access Forum would consider how it should be spent. There was a separate maintenance budget for waymarkers etc. but the Forum looked specifically for improvements i.e. additional routes, etc. and looked to the Parish Councils to provide suggestions for this.
- It was not known which particular underpasses the Structures Team were currently looking at but the budget of £25,000 would be spent on modest improvements either for cosmetic or safety reasons. Any associated street lighting costs would be covered by a separate budget. There was no long term policy to remove underpasses altogether and they were often situated on major roads and therefore the costs to remove them were prohibitive.
- The three year programme to replace street lighting also included the update of the electricity infrastructure that supported the street lights. Once this programme was completed the street lights in all wards would be on a central management system and the council would automatically know when a street light was not working. It was critical therefore that the programme was not interrupted by diverting funds elsewhere.
- The proposed cycle lane on Eastfield Road was still out to consultation and it would be a little longer before a decision was made. Eastfield Road currently had mostly double yellow lines and parking restrictions but there were some areas where there were single yellow lines and had business loading areas where parking was legal and where cyclists would potentially have to negotiate parked cars.

RECOMMENDATION

The Committee endorse the Local Transport Plan Programme of Capital Works for 2017/18 and recommend to Cabinet for approval.

ACTION

The Principal Transport Planning Officer to provide the Committee with a briefing note on the background to the Safer Journeys to School proposed £250,000 budget allocation for the Greasley Way, North Bretton nr Ravensthorpe Primary School creation of signalised crossing.

7. Environment Policy and Action Plan

The Environment, Transport and Future City Manager introduced the report which provided the Committee with the opportunity to comment on the emerging review of the Council's Environment Policy framework.

The Environment, Transport and Future City Manager accompanied by the Sustainability Project Officer responded to comments and questions raised by Members. A summary of responses included:

- Officers advised that the two plans were due to go out for public consultation for a period of three weeks which some Members felt was too short a timeframe in which to gather feedback. During the consultation, the public would be asked for their views on two areas of the policy which were the target areas and they would also be asked if there were any additional targets that should be included.
- The personalised travel planning information was based on before and after surveys which were undertaken with workforce who were willing to take part. The information was not based on any real time data as at present that level of data could not be captured. Sustainable transport was encouraged within businesses by the provision of electric charging points, showers, cycle parks etc.
- Although the rate of recycling has decreased in Peterborough as a whole, in the areas where the Love Peterborough / Love your Community scheme had been introduced and funding was provided recycling levels have gone up.

- Members commented that some housing developments were being built with no proximity to bus routes even though it was stated within the Sustainable Transport Plan that they should be. Officers responded that in reality it was a complex issue as buses were run on a commercial basis so were only provided where it was commercially viable to do so. In some instances there was section 106 funding for a service but this was often for a limited time period and then commercial considerations would take over. The issue would be looked at to see how improvements can be made.
- Members suggested that the targets for affordable housing could also be put under the Health and Well Being heading.
- Members noted that the Sustainable Transport section of the report made little reference to the use of buses and wanted to see more engagement with the bus companies and that the Council should look at more visionary options for the future like mono rail for example.
- Members questioned the absence of energy efficiency targets for individual homes. Officers advised that the Council could not stipulate that developers go beyond the building regulation requirements for new homes. If the Council did impose stricter energy efficiency building regulations then the additional costs would have to be taken from the Affordable Housing Contribution. The Vista Zero Carbon housing development was provided as an example where the public sector contribution was approximately £40K per house. Economically the bigger return on investment would be to retrofit older homes and the plan identified the need to take up more budgets and look for grant funding to accomplish this.
- Members commented that there seemed to be a lack of bus services in the Boongate/Eastern industry areas which prevented people being able to travel sustainably to their place of work. Officers advised that a full bus service review had been carried out a few years ago and reminded Members that the bus services were predominantly commercially operated and therefore had to be commercially viable.
- The Council were engaging with passenger transport operators about de-dieseling vehicles in the city and although Stagecoach were running better more efficient vehicles they were still diesel. Discussions were taking place with regard to introducing electric charging points for transport provision. Discussions were also taking place with the Head of Regulatory Services to see what other opportunities were available with taxi operators to improve vehicles. It was agreed that there was a need to look at how best to position the Council going forward and the Council was working with Cranfield University to look at transport options and visions going as far forward as 2050.
- Members expressed their hope that the devolved powers through the Combined Authority would deliver major improvements for Peterborough's public transport network as the Combined Authority would have an opportunity to plan public transport and franchising for the whole area.
- Anglian Water were a statutory consultee on the Local Plan to ensure that there was enough water for the amount of new houses that were being built. As Peterborough was deemed to be a water scarce area it could be suggested in the Local Plan to go beyond statutory regulations to reduce the water consumption further per household.

ACTION AGREED

The Committee agreed to note the Environment Policy and Action Plan and requested that the Environment, Transport and Future City Manager note the comments made by the Committee.

8. Biodiversity Strategy Progress Report

The Wildlife Officer introduced the report and asked the Committee to note the progress made against the Council's 2010 Biodiversity Strategy and to make any recommendations with regards to the proposed update of the Strategy.

The Wildlife Officer responded to comments and questions raised by Members. A summary of responses included:

- The intention was not to radically change the Strategy but to refresh and bring it up to date as some of the actions had now been completed. The principles of the original working group would remain as part of the strategy.
- Members sought clarification as to whether any progress had been made to identify and increase the number of biodiversity areas and deliver improvements to them. The officer advised that he continued to work closely with Amey to identify the most appropriate locations but would also welcome feedback from Councillors and Community Groups in identifying appropriate sites that could become biodiversity areas.
- Part of the Wildlife Officers role was to liaise with Parish Councils and Community Groups and assist in signposting them to where they may be able to seek funding and support for wildlife projects.
- Amey were temporarily managing the Eye Green gravel pit since the Wildlife Trust ended its lease. Different options were being explored for a new organisation to take on that responsibility.
- Clarification was sought on which sites were included in the strategy as it seemed to be only sites directly owned by the Council. The Officer confirmed that the strategy only focused on sites where the Council had influence or had direct ownership. The Council did however regularly work with outside organisations that ran wildlife sites and covered the wider green infrastructure.
- Members commended the good work being done by the Farms Estate now that there had been re-investment in them. It was also noted that there had been a reduction in the use of pesticides although Members were concerned at the continued use by Amey of the pesticide, Glyphosate. The limits of its licence had been curtailed by the EU commission and as such Councillors were keen to look at ways of reducing its use.

AGREED ACTION

The Committee notes the progress made against the Council's 2010 Biodiversity Strategy and requested that the Wildlife Officer note the comments made by the Committee.

9. Forward Plan of Executive Decisions

The Committee received the latest version of the Council's Forward Plan of Executive Decisions containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

ACTIONS AGREED

The Committee noted the Forward Plan of Executive Decisions.

10. Work Programme for 2016/17

Members considered the Committee's Work Programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Committee agreed to note the work programme.

11. Date of Next Meeting

The Chairman advised the Committee that due to Purdah starting on 22 March the date of the next meeting would need to be rescheduled so that it could feed into the Cabinet meeting which had been moved to 20 March. The date proposed was Wednesday, 15 March 2017.

ACTION AGREED

1. The Committee requested that the Senior Democratic Services Officer seek clarification as to why the Cabinet meeting needed to be moved during Purdah as it was understood that the guidance from the Department for Communities and Local Government stated that Council business could continue as normal throughout Purdah.
2. The Committee agreed that the meeting should be rescheduled to take place on 15 March 2017.

The meeting began at 7.00pm and ended at 8.31pm

CHAIRMAN

This page is intentionally left blank



**MINUTES OF THE JOINT MEETING OF THE SCRUTINY COMMITTEES HELD IN THE
COUNCIL CHAMBER- TOWN HALL
ON 8 FEBRUARY 2017**

Present: Councillors J Peach (Chairman), S Allen, L Ayres, R Bisby, J Bull, CAV M Cereste, OMRI OSSI, J Davidson, A Ellis, H Fuller, C Harper, M Hussain, A Iqbal, M Jamil, D King, S Lane, S Martin, E Murphy, B Rush, N Sandford, B Saltmarsh, L Serluca, J Shearman, M Sims, J Whitby,

Also Present: Co-opted Members:
Parish Councillor, Keith Lievesley,
Parish Councillor, Neil Boyce
Parish Councillor, Henry Clark
Councillor Holdich, Leader of the Council and Cabinet Member for Education, Skills and University, and Communications
Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health
Councillor Walsh, Cabinet Member for Communities and Environment Capital
Councillor Elsey, Cabinet Member for Waste and Street Scene
Councillor Seaton, Cabinet Member for Resources
Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development
Councillor Casey, Cabinet Advisor to the Cabinet Member for City Centre Management, Culture and Tourism (Culture and Recreation)
Councillor Stokes, Cabinet Advisor for Children's Safeguarding and Education
Councillor Goodwin, Cabinet Member for City Centre Management, Culture & Tourism

Officers Present: Gillian Beasley, Chief Executive
Kim Sawyer, Director of Governance
Wendi Ogle-Welbourn, Corporate Director of People and Communities
Lou Williams, Service Director Childrens Services & Safeguarding
Terry Reynolds, Service Director for Education
Dr Liz Robin, Director of Public Health
Adrian Chapman, Service Director, Adult Services & Communities
Steven Pilsworth, Service Director, Financial Services
Jane McDaid, Head of Peterborough Property Services
Paulina Ford, Senior Democratic Services Officer

1. Appointment of Chairman

The Senior Democratic Services Officer opened the meeting and advised the Committee that in accordance with *Part 4, Section 8 – Scrutiny Committee Procedure Rules, section 13*, Joint Meetings of Scrutiny Committees a Chairman would be required to be appointed from among the Chairmen of the Committees who were holding the meeting. Nominations were sought from those Chairmen present at the meeting which were Councillor Peach, Chairman of Growth Environment and Resources Scrutiny Committee, Councillor Allen, Chairman of Adults and Communities Scrutiny Committee and Councillor Cereste, Chairman of Health Scrutiny Committee. Councillor Peach was nominated by Councillor Cereste and seconded by Councillor Allen, there being no further nominations Councillor Peach was appointed Chairman.

The Chairman welcomed everyone present and explained that the purpose of the meeting was to provide an opportunity for all members of each Scrutiny Committee to scrutinise Phase 2 of the 2017/18 Budget, Medium Term Financial Strategy to 2026/27 as part of the formal consultation process before being presented to Cabinet on 27 February 2017 and Full Council on 8 March 2017.

2. Apologies for Absence

Apologies were received from Councillor Brown, Councillor Fower, Councillor Over, Councillor Ali, Councillor Dowson, Councillor Sylvester, Councillor Judy Fox, Councillor John Fox, Councillor Shaheed, Councillor Barkham and Councillor Lillis. Councillor Hussain was in attendance as substitute for Councillor Ali and Councillor Davidson was in attendance as substitute for Councillor Fower.

The following co-opted members also sent apologies: Alistair Kingsley, Liz Youngman, Flavio Vettese, Parish Councillor Susie Lucas, Parish Councillor Richard Clarke. David Whiles, Chairman for Healthwatch Peterborough also submitted apologies.

Apologies for absence were also received from Councillor Lamb, Cabinet Member for Public Health Services and Simon Machen, Corporate Director, Growth and Regeneration.

3. Declarations of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

4. Medium Term Financial Strategy (MTFS) 2017/18 - 2026/27

The Cabinet Member for Resources gave a brief introduction to the Budget and Overall Budget Position including the Report of the Chief Finance Officer, Revenue Outturn Forecast and Budget Proposals, Key Figures & Cash Limits and Council Tax.

Each section of the budget was then taken in order according to how it was presented in the Budget Book. The relevant Cabinet Members for each section of the budget were given an opportunity to introduce their area of the budget before taking questions from the Committee.

Questions and observations were made around the following areas:

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	Introduction of the Budget and Overall Budget Position including Report of the Chief Finance Officer, Revenue Outturn Forecast and Budget Proposals, Key Figures & Cash Limits and Council Tax	Clarification was sought on whether all of the Adult Social Care Precept would be used on Adult Social Care and which aspects of Adult Social Care would be supported if the precept were to be agreed.	All of the Adult Social Care precept (£1.9M) would be used on Adult Social Care with an additional amount of £2.4M being provided from the extra council tax. The detail of where the precept will be spent was listed on page 28 of the MTFS book.
		Page 3 Overall Position table. Is it possible to predict the Grant Equalisation (GE) reserve add back for 2019/20 and 2020/21. Where did this money come from.	The GE reserve came from additional savings made in last year's budget. The intention was that this reserve would be used over the following two years to smooth the impact of the grant reductions facing the council. The budget strategy for the next two years will see the grant reserve used and therefore there were no further figures for later years. Page 12 of the MTFS book and the table on the Overall Position provided further explanation and was repeated in the Overall Position table on page 3 of the Cabinet report.
		Page 19, paragraph 11.10 – General Fund working balance. Concern was raised that the Council had one of the smallest level of reserves compared to other Unitary Councils. Were there any plans to raise the reserves.	The minimum working balance had been at £6M since 2006. Every year the overall adequacy of the reserves and balances were assessed and there was no reason to believe that £6M in reserve would not be adequate. There was no plan to increase or decrease the amount in reserve.
		How was the figure of £6M reserve arrived at.	The following areas would be taken into consideration when deciding on a figure and the assessment would be completed annually: <ul style="list-style-type: none"> • The size of the budget and individual risks • Impact on local economy • Any potential in year risks • High risk budgets

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<ul style="list-style-type: none"> • Track record of the authority delivering its budget • Regard of any other reserves that could be called upon 	
The Committee noted this section of the budget.			
People and Communities Appendix 2 (Pages 15 - 23)	Adult Precept allocation of funds.	Following on from a previous question on allocation of funds from the Adult Precept Members were referred to page 16/17 and informed that the service area would forecast the total overall budget and requirements. If any Member required further detail of the budget for this area they could contact the finance area for the People and Communities Directorate.	
	Clarification was sought with regard to the funding agreement for the Dementia Resource Centre. The current agreement was for 3 years and then an additional 2 years. The first of the additional 2 years had been agreed but not the second year. Confirmation was sought as to whether the second year of funding would be put in place.	The extension for the first year of the additional funding had been confirmed and the additional funding for the second year would be considered later this year.	
	Assurance was sought that the additional money for Adult Social Care would go to front line services.	The money that was in the budget would go to provide the services needed. A comprehensive paper had been prepared on the budget drivers in Adult Social Care detailing all areas with budget pressures. Members were referred to Pages 33-34 of the Report of the Chief Finance Officer which provided the detail of budget pressures (assumptions) on Adults Commissioning 2017/18.	
	Concern was raised regarding the announcement sent out from the Corporate Director of Growth and Regeneration on how the money would be spent in the Can-do area. There had	To secure the investment there was a need to be clear about what the community investment could support based on evidence need. At this stage only two areas of activity had been referred to. Investment one was a physical building on derelict land in Lincoln	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>been no consultation with ward Councillors or community groups.</p>	<p>Road and the second investment was to public realm improvements along Lincoln Road. Members were assured that any further investment would include the appropriate consultation with ward councillors.</p>
		<p>Page 19, Passenger transport. Clarification was sought with regard to which routes would be reviewed and possibly cut.</p> <p>Further clarity was sort as to the meaning of passenger transport.</p>	<p>Members were advised that short term savings included a review of routes to ensure that duplication was avoided and routes were merged where possible as well as a review of social care vehicle leases in an effort to reduce cost.</p> <p>Passenger transport referred to transport to and from school, people in care, social care transport for adults and the Dial a Ride and Community Link transport provided by social services. It did not refer to general passenger transport.</p>
		<p>Page 23, Environmental Enforcement. Assurance was sought that when engaging the private sector enforcement agency Kingdom to target environmental crime such as fly tipping and graffiti in the Can-do area that this would not reduce the current number of Prevention and Enforcement Service offices in operation in the Can-do area.</p> <p>It was noted that if approved the Kingdom contract would be shared between Peterborough City Council and Fenland District Council. Was the money ring fenced. If insufficient fines were generated would the Council need to top it up.</p>	<p>The Kingdom resource would be an additional resource to the existing Prevention and Enforcement Service (PES) officers and there was no intention to reduce the number of PES officers in the Can-do area.</p> <p>It was ring fenced in that it was contributing to the bottom line of the directorate. The contract for Kingdom would be at zero cost to the Council and there would be an income target included in the contract which was based on quality ticketing and tickets paid. Kingdom had a number of contracts with other councils. The contract would be a pilot for a year and a contracted service not a partnership or collaboration.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>Investment in Operation Can Do area. It was noted that a capital investment of £7.5M was proposed for targeting issues in the Can-do area. Why had other areas of the city not been considered for capital investment.</p> <p>Page 21, Schools Organisation Plan. Which schools were being referred to that need further grants.</p>	<p>The Can-do area represented some of the most deprived areas in Peterborough and suffered from deeply entrenched issues. Attempts in the past to make improvements had not yielded results. The belief was that regeneration of the physical space in the Can-do area with a leaning towards health and wellbeing would make a difference to the community. It was a densely populated area with no scope for growth as opposed to other areas of the city which were also densely populated but did have scope for growth.</p> <p>There was a report to Cabinet that covered the specific schools requiring further grants and this could be provided to Councillor Ayres.</p>	
<p>The Committee noted this section of the budget.</p> <p>ACTION</p> <p>The Cabinet Member for Resources to provide a copy of the Cabinet report detailing the specific schools requiring further grants to Councillor Ayres.</p>			
<p>Resources</p> <p>Appendix 3 (Pages 24 – 35))</p>	<p>How did Peterborough Today know before councillors that the contract with Amey was to be terminated.</p>	<p>Rumours had got out and there was a duty to the employees of Amey who had a scheduled meeting with their employers on a certain date. It was therefore decided that it would be better to provide an embargoed briefing to the PT rather than they publish something from the rumours to allow time for Amey to deliver the news to their employees before it became common knowledge.</p> <p>The rumours had come from someone on the budget working group.</p>	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>Could you provide more detail on the type of contract and what alternative ways were being considered to deliver the services that Amey currently provide.</p> <p>When will the Amey contract be terminated.</p>	<p>The intention was to have a mutual termination with Amey to be completed during the summer.</p> <p>Future arrangements. The Council was not looking to put the contract out to tender and not looking to put it out to the private sector again. The Council were considering a potential public partnership with the Nors Group who were the commercial trading arm of Norfolk County Council which was part of the Norfolk Property Services NPS Joint Venture Company. Part of the property work done by Amey would naturally fit with work done by NPS. The remaining services provided by Amey would come under a separate Joint Venture with the Nors Group.</p>
		<p>£100K is to be cut from the budget from 2018/2019 due to the termination of the Amey contract. Could the saving be made this year.</p> <p>Clarification was sought as to what had changed to bring about the decision to terminate the Amey contract.</p>	<p>This was an £8M contract and the predictions had been frugal with regard to savings and until the new operating model was in place it was difficult to accurately predict the savings therefore none could be made in 2017/2018.</p> <p>The intention was to bring the service back into the local authority so that any money coming back to the Council would be reinvested in the services.</p> <p>The termination of the contract was by mutual agreement. Amey were now owned by a Spanish company who were changing their model and as such were happy to terminate the contract without financial penalty on either side. This would not have been the case a year ago. In 2011 the original contract was with Enterprise and Amey subsequently bought Enterprise out.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>Members were concerned that there was a lack of long term co-ordination from the Council with regard to a long term financial strategy. An example of which was the Amey contract and savings that had been made in 2013 to services such as grass cutting, shrub maintenance, park attendants and trees. However In Phase 1 and Phase 2 of the current budget it was showing £20K going back in to grass cutting, £83K going back into shrub management, over £50K going in to park attendants and £400K going into trees.</p>	<p>There had been a £2M saving when the Council first entered into the contract with Amey. There were two areas for consideration. The first being a decision the Council made around the standard of service and when the contract was entered into the Council made a decision as to the standard of service. The standard of service had to be separated from that of trees and arboriculture. There were clear reasons and evidence from surveys as to why money needed to be put back into trees.</p>
		<p>Page 29. Increase to the cost of residential parking permits. It was unfortunate that there was to be an increase in residential parking permits from £19 to £25. Issues had been raised with officers regarding the number of cars being parked in the Can-do area. An officer had confirmed that regulations regarding parking permits had not been adhered to correctly therefore allowing a household to have 5 or 6 parking permits. The officer had since advised that the regulations would now be adhered to which would mean a reduced number of parking permits for any household. Had this reduction in income from parking permits been factored into the figures.</p>	<p>The increase of £6 per annum for residents parking permits would seem a lot but it should be noted that the last increase was in 2007.</p>
		<p>Members had understood that the money from residents parking permits was ploughed back into those areas of the</p>	<p>The Corporate Director for Resources was unaware of this and asked Members to provide him with the details of where this information could be found.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		city where the resident parking zones were?	
		Was there a limit to the number of resident parking permits issued to the amount of space available to park the cars?	The information was not available at the meeting. The Corporate Director advised that there were many areas that needed further investigation with regard to permit parking including business / commercial permits. The Corporate Director invited Members to submit any further questions to him directly and he would provide a detailed briefing note. The Cabinet Member for City Centre Management, Culture and Tourism advised that a briefing note had already been provided to Councillor Fower and this could be forwarded to Members of the Committee.
		There was concern that the increase may put people off signing up to future residential parking schemes.	Until the consultation had finished it was difficult to know if people would be put off signing up to future schemes. However it should be noted that the increase only amounted to 10p a day for five days a week parking outside their home.
		There were often issues regarding residents parking on grass verges and Members asked if consideration could be given to implementing a fee for doing this.	Members were informed that there was currently an Officer Working Group looking at parking on grass verges and would shortly be providing a report with recommendations. Some of the recommendations may be around increasing the capacity for enforcement and also turning some of the grass verges into permanent parking spaces.
		Page 32-33. Eye Green Nature Reserve. Will Buglife be managing the site on a voluntary basis and if so was there a cost saving on the £10K allocated per year.	The information was not available at the meeting.
		Concern was raised regarding the proposal to establish a Peterborough local lottery and that people who were	Subject to approval of the scheme policies which were already being drafted that were required to establish a lottery scheme and to ensure the necessary

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>already in financial difficulties could end up in further debt. Assurance was sought that it would only be available online.</p>	<p>safeguards were in place. The option of a full blown scheme would be a question for Council in the future if the scheme proved to be successful.</p> <p>The proposal was for a third party to run the scheme.</p>
		<p>Clarification was sought with regard to Disability Parking and if a person using a disability badge was given a parking fine would the fee be enforced.</p>	<p>The Corporate Director for Resources advised that he did not have the information at the meeting but would find out.</p>
		<p>Clarification was sought as to why there had been £600K put aside from capital to fund the provision of Chromebooks for staff. Members queried why there were no other budgets in place for equipment replacement.</p> <p>It was noted that there would be a reduction in desks in the agile working environment and a reduction in printers. Clarification was therefore sought as to whether there would be a saving by moving to agile working as no further laptops, printers would be required and less desks would be required. Was the £600K a net figure.</p> <p>How much of the cost was due to going over to google.</p> <p>How many of the people getting the Chromebooks will be getting them for the first time and how many Chromebooks are replacing other pieces of equipment.</p>	<p>Members were referred to page 35, Agile working. Chromebooks were an enabler for the council to move to agile working. There was no money in the budget to buy Chromebooks and Chromebooks were integral to agile working. Without Chromebooks the plan for agile working would be severely impacted.</p> <p>The cost of the Chromebooks was approximately £400K further detail of how the £600K was made up could be provided.</p> <p>It was not about moving to google it was about moving the organisation to an agile working environment.</p> <p>None of the Chromebooks were replacing other Chromebooks as they had not been used within the organisation before.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>Some Members had felt that it had not been a good decision for Cabinet to promote online gambling through their decision for a local lottery scheme. This may encourage people to get further into debt. Councillor Murphy put forward a recommendation for Cabinet to review their decision.</p> <p>In light of earlier comments made regarding resident parking permits Councillor Murphy also recommended that Cabinet consider using the income from the revenue received from Parking Permits to improve traffic management conditions and road conditions for cyclists and pedestrians in the most deprived areas of the city where the parking schemes were in place.</p> <p>Councillor Murphy also proposed that Cabinet check whether there were any other budgets that could be used to fund the issue of new Chromebooks and to consider if there had been any savings made by moving over to agile working to reduce the £600K investment from capital.</p> <p>Councillor Murphy seconded by Councillor Shearman proposed the following recommendation be put forward to Cabinet:</p>	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>That Cabinet:</p> <ol style="list-style-type: none"> 1. Review their decision to provide the facility for online gambling through the provision of a local lottery scheme. 2. Consider using the income from the revenue received from Parking Permits to improve traffic management conditions and road conditions for cyclists and pedestrians in the most deprived areas of the city where the parking schemes are in place. 3. Check whether there are any other budgets that can be used to fund the issue of new Chromebooks and to consider if there have been any savings made by moving over to agile working to reduce the £600K investment from capital. <p>The recommendation was put to the vote and approved. (10 in favour and 9 against)</p>	
<p>RECOMMENDATIONS</p> <p>The Committee recommend that Cabinet:</p> <ol style="list-style-type: none"> 1. Review their decision to provide the facility for online gambling through the provision of a local lottery scheme. 2. Consider using the income from the revenue received from Parking Permits to improve traffic management conditions and road 			

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>conditions for cyclists and pedestrians in the most deprived areas of the city where the parking schemes are in place.</p> <p>3. Check whether there are any other budgets that can be used to fund the issue of new Chromebooks and to consider if there have been any savings made by moving over to agile working to reduce the £600K investment from capital.</p> <p>ACTIONS</p> <p>1. The Committee requested that the Corporate Director for Resources provide the following:</p> <ul style="list-style-type: none"> a) Further details on the Nors Group and how they are currently working with the public sector and what services they can provide. b) Information on if there is a limit on the number of resident parking permits issued according to the amount of space available for car parking. c) A detailed briefing note with regard to parking permits and the Cabinet Member for City Centre Management, Culture and Tourism to provide a copy of the briefing note sent to Councillor Fower on the same subject to all Committee Members. d) Clarification on whether Buglife intend to manage the Eye Green Nature Reserve on a voluntary basis and if so will there be a saving of £10K. e) Any Member with information on a policy which states that money received from residents parking permits should be invested in the areas where there are resident parking zones to provide the Corporate Director for Resources with the information. <p>The Service Director for Adults and Communities to provide:</p> <ul style="list-style-type: none"> a) A briefing note on Disability Parking and clarification with regard to Disability Parking and if a person using a disability badge was given a parking fine would the fee be enforced. b) The outcome of the officer review into Grass Verge Parking to be shared with all Councillors and Councillors to be advised of when any approved recommendations would be implemented. 	
	<p>Growth and Regeneration</p> <p>Appendix 4 (Pages 36 – 39)</p>	<p>Page 38, Investment Capital. Junction 18 Rhubarb bridge (A47/A15). This was a major scheme and a number of people living in the locality have expressed some concern that there had been no public consultation. Members requested that proper public consultation should be</p>	<p>The bridge required extensive work and would need to be replaced, however public consultation would be arranged, the timescale for this was still to be arranged.</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>arranged.</p> <p>Concern was also raised regarding the removal of the footbridge and cycle way and future ease of accessibility across the road.</p>	<p>Any comments raised should be fed into the public consultation.</p>
		<p>Page 37, Capital Receipts update. It was noted that the Council had and would be selling some of the council assets. Members were not being informed and consulted when assets within their wards were being disposed of.</p> <p>Could the Council look at retaining some areas for future housing.</p> <p>Investment property receipts. Clarification was sought with regard to information being received that the Paston and Gunthorpe Community Centre had been handed over to a community organisation. This was a council asset and why had ward Councillors not been informed.</p>	<p>The Council's policy requires that all ward Councillors be consulted on any asset disposal within their ward. If Councillors were not being consulted they should inform the Corporate Director for Resources immediately so that it can be investigated.</p> <p>Before any asset was sold the Council determined whether it could be better used by the Council and consideration was always given to whether it could be used within a local housing company.</p> <p>All community centres had discussions before Christmas in relation to how the Community Asset Transfer would be taken forward in each particular instance. A 25 year lease was being offered at £1 per annum and the community organisations would take on the responsibility for repairing and insuring the building. The negotiations would start now that the Council knew where each community organisation would like to take their community centre. There had been discussions regarding freehold disposal with some organisations where they had expressed an interest but none have taken place yet.</p>
		<p>Page 38. Public realm – Broadway, Midgate and Northminster. Members noted that not much detail had been included and were concerned that improvements might include cutting down</p>	<p>The public realm areas of the city were critical to the improving economy of the city. It was important to continue to improve the public realm of the city.</p> <p>Public realm money was not revenue money and</p>

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
		<p>trees and providing street furniture. Why was this being treated as a priority when there were shortfalls in areas of the budget such as Adult Social Care.</p> <p>Page 36. Opportunity Peterborough. Was Opportunity Peterborough on target for growing the 20,000 jobs in the city and 25,500 houses over the next 9 years by attracting inward investment and marketing the city to businesses.</p> <p>Could Opportunity Peterborough's costs against inward investment be provided.</p>	<p>could not be used on services.</p> <p>Opportunity Peterborough provided a huge amount of assistance to the Council and in particular the growth targets. They were currently on track with the targets.</p> <p>The information was not available at the meeting. Members were informed that it might be useful for Opportunity Peterborough to provide a presentation to all Councillors on the work that they do.</p>
<p>The Committee noted this section of the budget.</p> <p>ACTIONS</p> <ol style="list-style-type: none"> 1. The Committee requested that the Head of Peterborough Property Services provide confirmation that no community assets had been handed over to any community organisations yet. 2. The Committee requested that the Cabinet Member for Growth, Planning, Housing and Economic Development provide the following information: <ol style="list-style-type: none"> a. Further detail with regard to the public realm work to improve Broadway, Midgate and Northminster areas of the city centre. b. The Committee requested that the Cabinet Member for Growth, Planning, Housing and Economic Development ask the Chief Executive of Opportunity Peterborough to arrange a presentation to all Councillors on the work of Opportunity Peterborough. This to include Opportunity Peterborough's costs against inward investment. 			

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
Governance Appendix 5 (page 40)		Organisational Change and Adult Social Care Systems. A request was made that service areas build into their budgets the replacement of ICT systems.	Members were informed that the current Adult Social Care ICT system was quite old and no longer fit for purpose and would therefore need replacing. In Childrens Social Care Liquid Logic required a number of upgrades to make it fit for purpose. The Social Care team would be issued with Chromebooks to assist them with agile working. This revenue expenditure was therefore about making staff more effective and efficient.
The Committee noted this section of the budget.			
Staff Implications Appendix 6 (Pages 41-42)		Page 41. Living wage increase and employee terms and conditions. Reference was made to the proposal to increase the mileage rate from 25p to 30p after it was reduced from 45p in 2016/17. Why had this now been increased again a year later.	Members were informed that the Unions had worked with the Council to make £100K worth of savings. Union members had not been happy with the reduction in mileage rate and therefore negotiated an increase as part of the overall negotiations. The increase in rate was not in conflict with the Councils Green Travel plans, an increase in rate did not mean that people would travel more than before.
		Page 41. Discussions with Unions were ongoing to make further changes to staff terms and conditions totalling an annual saving of £760,000 from 2017/18. Clarification was sought that staff had been consulted with regard to the proposal to remove a number of allowances for staff above a certain pay grade such as weekend enhancements and professional subscriptions.	The Unions were the staff representatives and when proposed changes were put forward to staff terms and conditions there would always be a discussion with the Unions. The Unions represented the views of the staff and if an agreement was made with them it was deemed to be an agreement with all staff. The discussions with Unions formed part of the formal consultation process and the Unions balloted their members on any proposals. Additionally all staff were regularly updated with any proposed changes and there was also an area on Insite called Ask Gillian where staff could ask any questions.

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
	<p>Clarification was sought on how much of the £760K savings had been secured and when would the savings be achieved. Concern was also raised that if the Unions did not reach an agreement and the savings could not be achieved what would happen.</p>	<p>The proposals were about regularising some of the allowances and not all of them would change. Further information on this could be provided to Councillor Davidson as requested.</p> <p>Agreement had not yet been secured and the Unions were currently balloting their members but it was hopeful that agreement would be secured for the amount of £760K. If the agreement was not reached then a different approach would have to be taken as to how the savings would be achieved. As the agreement had not yet been reached none of the savings had yet been achieved.</p>	
<p>The Committee noted this section of the budget.</p> <p>ACTION</p> <p>The Director of Governance to provide Councillor Davidson with information on which allowances were being proposed to be regularised and which ones would remain in regard to the changes to staff terms and conditions.</p>			
<p>Treasury Strategy, & Minimum Revenue Provision Policy Schedule D (Pages 67 - 94) Asset Investment, Strategy, Acquisition Strategy, Capital Programme & Disposals 2017/18-2026/27 Schedule E (Pages 95 – 137) Asset Management Plan Schedule F (Pages 138 – 167)</p>	<p>Page 147. Asset Management Plan, Portfolio Intelligence. “A lack of ‘portfolio intelligence’ means that strategic opportunities within the portfolio may be currently overlooked. Clarification was sought as to what was being done to address this shortfall and particularly in the fiscal year 2018/19 when there will be a significant funding gap.</p> <p>Could some capital receipts be used for running costs.</p>	<p>Work was being carried out to improve the portfolio intelligence to allow more informed decisions.</p> <p>Norfolk Property Services had the information about the Council’s portfolio and were currently looking to employ more asset managers to bring a professional oversight to make sure the Council were making the best of the assets they had.</p> <p>Under the policy and subject to a financial revenue limit, capital receipts could be used for revenue. Capital receipts as an income could be used for</p>	

Item	Section of the Budget	Questions / Comment	Response from relevant Cabinet Member / Corporate Director
			mitigating having to borrow. Capital expenditure had very strict rules as to what it could be used for.
The Committee noted this section of the budget.			
General Comments, any overall recommendations and Conclusion			
	There were no further comments, questions or recommendations.		

The Chair thanked all members of the Scrutiny Committees for attending the meeting and the Cabinet Members and Directors for attending and responding to the questions.

SUMMARY OF RECOMMENDATIONS AND ACTIONS

RECOMMENDATIONS

Resources

The Committee recommend that Cabinet:

1. Review their decision to provide the facility for online gambling through the provision of a local lottery scheme.
2. Consider using the income from the revenue received from Parking Permits to improve traffic management conditions and road conditions for cyclists and pedestrians in the most deprived areas of the city where the parking schemes are in place.
3. Check whether there are any other budgets that can be used to fund the issue of new Chromebooks and to consider if there have been any savings made by moving over to agile working to reduce the £600K investment from capital.

ACTIONS

People and Communities

The Cabinet Member for Resources to provide a copy of the Cabinet report detailing the specific schools requiring further grants to Councillor Ayres.

Resources

1. The Committee requested that the Corporate Director for Resources provide the following:
 - a) Further details on the Nors Group and how they are currently working with the public sector and what services they can provide.
 - b) Information on if there is a limit on the number of resident parking permits issued according to the amount of space available for car parking.
 - c) A detailed briefing note with regard to parking permits and the Cabinet Member for City Centre Management, Culture and Tourism to provide a copy of the briefing note sent to Councillor Fower on the same subject to all Committee Members.
 - d) Clarification on whether Buglife intend to manage the Eye Green Nature Reserve on a voluntary basis and if so will there be a saving of £10K.
 - e) Any Member with information on a policy which states that money received from residents parking permits should be invested in the areas where there are resident parking zones to provide the Corporate Director for Resources with the information.
2. The Service Director for Adults and Communities to provide:
 - a) A briefing note on Disability Parking and clarification with regard to Disability Parking and if a person using a disability badge was given a parking fine would the fee be enforced.

- b) The outcome of the officer review into Grass Verge Parking to be shared with all Councillors and Councillors to be advised of when any approved recommendations would be implemented.

Growth and Regeneration

1. The Committee requested that the Head of Peterborough Property Services provide confirmation that no community assets had been handed over to any community organisations yet.
2. The Committee requested that the Cabinet Member for Growth, Planning, Housing and Economic Development provide the following information:
 - a. Further detail with regard to the public realm work to improve Broadway, Midgate and Northminster areas of the city centre.
 - b. The Committee requested that the Cabinet Member for Growth, Planning, Housing and Economic Development ask the Chief Executive of Opportunity Peterborough to arrange a presentation to all Councillors on the work of Opportunity Peterborough. This to include Opportunity Peterborough's costs against inward investment.

Staff Implications

The Director of Governance to provide Councillor Davidson with information on which allowances were being proposed to be regularised and which ones would remain in regard to the changes to staff terms and conditions.

CHAIRMAN

The meeting began at 6.00pm and ended at 8.15 pm

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	Agenda Item No. 5
15 MARCH 2017	Public Report

Report of the Cabinet Member for City Centre Management, Culture and Tourism		
Contact Officer	Annette Joyce, Service Director City Services and Communications annette.joyce@peterborough.gov.uk	Tel. 01733 452280
	Lisa Roberts, Head of Culture and Leisure lisa.roberts@peterborough.gov.uk	Tel. 01733 452386

PORTFOLIO PROGRESS REPORT: CABINET MEMBER FOR CITY CENTRE MANAGEMENT, CULTURE AND TOURISM

1. PURPOSE

- 1.1 To provide members with a progress report from the Cabinet Member for City Centre Management, Culture and Tourism in relation to matters relevant to this Committee.

2. RECOMMENDATIONS

- 2.1 Members are asked to scrutinise the progress made on those aspects of the Cabinet Member's portfolio relevant to this Committee by providing challenge where necessary and to suggest ideas and initiatives to support the continued delivery of priorities within that portfolio.

3. LINKS TO THE SUSTAINABLE COMMUNITY STRATEGY

- 3.1 The city centre management, culture and tourism portfolio contribute to the following priorities in the Sustainable Community Strategy:-
- Creating opportunities – tackling inequalities;
 - Creating strong and supportive communities; and
 - Delivering substantial and truly sustainable growth.

4. BACKGROUND

- 4.1 The Council's constitution sets out the responsibilities of the Cabinet Member, including:
- City Centre Management
 - Tourism
 - Culture and Leisure
 - Vivacity contract

These responsibilities fall under the remit of the Growth, Environment and Resources Scrutiny Committee.

Other responsibilities contained within the constitution fall outside the remit of this committee and are therefore not included in this report.

5.1 CITY CENTRE MANAGEMENT & TOURISM

City Centre Management is part of the City Services and Communications Directorate.

The City Services and Communications Directorate comprises the following services:

- Regulatory Services (Environmental Health, Trading Standards, Licensing and Safety)
- Resilience
- Corporate Marketing and Communication
- Car Parks and Commercial Management
- City Centre Management
- Tourism

This report covers city centre management, tourism and parking elements of this service.

City centre management aims to protect and develop the vibrancy, vitality and viability of Peterborough's offer. City centre management aims to make the city a better place to live, visit, work and do business in.

A major objective of this service is to increase footfall, retail spend, parking income, employment, business opportunities and wealth. This is done through:

- Business engagement, working with private and public stakeholders
- Organising or facilitating events and attractions to encourage visitation
- Promoting the city centre and its events and attractions
- Providing a vibrant, clean, attractive and safe city centre

A number of the services operated by city centre management are non-statutory and often the beneficiary is the commercial sector, particularly benefitting from events this service stages, tourism, initiatives to increase footfall and promotion of the city.

At present Peterborough City Council fully manage and fully fund both city centre management and its tourism functions. Budget pressures on local authorities has meant many councils are unable to subsidise non statutory services to the level previously enjoyed.

The National Context

Given the discretionary nature of tourism, Section 4.2 of the "2011 National Government Tourism Policy" identifies private sector led partnerships as the financially sustainable way forward for tourism delivery locally. These new models are referred to as "Destination Management Organisations" (DMOs) in Government Policy.

City centre management is often provided by public/private partnerships with some functions being managed under a regime known as BIDs (Business Improvement Districts) whereby city businesses within a defined area contribute to agreed services with a levy based on the rateable value.

Guidance from VisitEngland in their document of August 2014) "City centre management and the visitor economy" outlines the importance of both city centre management and city-wide destination development working in tandem to shared objectives. **City centre/town centre management** is most commonly delivered by:

Town teams

A loose association of interests including town councils, chambers of commerce, large retailers and shopping centres, local authorities, traders associations and community groups. Often they are attached to one of the main organisations active in town. They don't always have a dedicated budget and will bid for funds for specific projects.

City/Town Centre Management companies

More formal versions of town teams that are legal entities, employing dedicated staff and working to a business plan that is overseen by a management or advisory board.

Business Improvement District (BID) companies

A specific entity that comes into being when businesses in a locality vote to deliver a business plan and fund this by paying an additional levy on top of their business rates. It is common for BIDs to see themselves as destination management organisations. The Association of Town and City Management is the national coordinating body that provides support, advice and guidance.

Tourism/Destination management is most commonly delivered by:

Destination Management Organisations

Usually a public/private partnership, a community interest company or private sector company that is formally constituted. It is usually, though not always, financed through mixture of public and private funds. It often operates commercial activity alongside its strategic functions and can also have a remit for place marketing, development of cultural product and the delivery of events. Some of the larger DMOs in major cities are also responsible for inward investment.

Destination Management Partnerships

These are less formal and are made up of a range of organisations that come together to perform the destination management function and deliver a mutually agreed Destination Management Plan.

Local Authority Tourism Teams

Delivering a range of activity to develop the visitor economy. The team is usually placed within a department that focuses on economic development, culture or sport and in some instances the local authority's communications division. In some places, the two functions have been managed separately and in others they have been managed together. There isn't a blueprint that every place can follow, arrangements will be tailored to the location and will change over time.

There is no blueprint of which type of delivery is "best" or whether they should be managed separately or together, both exist. It is always local circumstances, history and finance that govern which arrangement is most appropriate. The visitor economy approach should be the basis for both.

City Centre Management /Tourism intends to investigate ways of changing the way these services are delivered and seek partnership working/funding with the commercial sector.

City Centre Management - Operations

The operations team within city centre management comprises two city centre officers and one city centre co-ordinator. Their main responsibilities include:

- Managing road closures.
- Upholding city centre policy and dealing with begging, busking and rough sleepers.
- Managing and monitoring city centre concessions and outdoor seating.
- Co-ordination and dealing with issues arising from embankment events, Charter and Horse Fair.
- Monitoring and dealing with issues on Stanley and Millfield Recreation Grounds, city centre, Itter Park and Bretton Park.
- Co-ordinating and monitoring ad hoc markets and car boot sales.
- Engagement with city centre Businesses including Queensgate and Lincoln Road
- City Centre Maintenance
- Assisting with and monitoring events in the city centre including third party organised festivals funfairs and one off events.

The operations budgets following restructure for 2016/17 are as follows:

	Income	Salaries	Other expend	Cost
Pedestrian Area*	-£221,200	£153,700	£233,600	£166,100
Fountains**			£43,100	£43,100
Christmas Lights***			£100,400	£100,400
	-£221,200	£153,700	£377,100	£309,600

*£202,600 of the pedestrian area costs is for city centre cleaning performed under contract by Amey and without this cost the pedestrian area makes a surplus.

**£41,100 of the fountains cost is for their maintenance.

***£88,000 of the Christmas light costs is for their erection and dismantling, repairs and storage.

In 2016 CCTV and Enforcement moved to the People and Communities Directorate. This included responsibility for monitoring and dealing with/enforcement of anti-social behaviour including graffiti, aggressive begging, busking, littering, illegal parking and cycling.

Correctly by implication, city centre management has responsibility for ensuring the city centre is clean, attractive and free from anti-social behaviour and there is currently and understandably some confusion regarding responsibility for this. Going forward it is proposed that a more formal client and contractor role is established, whereby city centre management perform a monitoring role, recording and reporting anti-social behaviour and enforcement staff dealing with it.

Similarly a more formal arrangement should be established for monitoring city centre cleanliness with Amey and its contract management.

Events

City centre management organise (or facilitate through partnership working - often with local community groups to celebrate cultures) a number of events that add to the vibrancy of the city and encourages visitation.

It is a proven fact that events can provide huge economic benefits to a city through creating direct trading and employment opportunities at the events and from what's known as the "ripple effect" or multipliers in that those visiting events will spend money at car parks, on retail, in cafes & bars. Consequently these businesses benefiting create employment and receive income that may be spent locally.

In summary, city centre events are accommodated or organised by city centre management to:

- Increase footfall to support the retail economy
- Provide vibrancy to the city centre
- Install pride and a sense of belonging to Peterborough residents
- Increase car park income
- Promote diversity
- Support cultural and social cohesion

Some events are directly organised by this service which includes taking full responsibility for every element of them including their producing and promotion. Some events are facilitated by this services which ranges from licensing them, contracting use of spaces, providing infra-structure, providing or advising on risk assessment, liaison with emergency services, traffic management and organising road closures.

Hires since March 2016 have included **the American Circus** (6-10 April), **Beer Festival** (23-27 April), **Bridge Fair** (25 September – 9 October), **Cherry Fair** (16 June-3 July). **Mart Fair** (7-23 April) **Mr Fipps Circus** (18 – 30 October). Car park income received by the council increased on the days that these events were hosted.

The service facilitated a performance on the Embankment by **Bryan Adams**, attended by 10,000 people. The service produced and promoted the **Classic Vintage Vehicle Show** on 3 and 4 September 2016 attended by approximately 4,000 people.

This service also manages Cathedral Square, encouraging and facilitating events, providing advice, promoting events and where necessary producing or co-producing them.

Since March 2016 these events have included **Army Careers Event** (16 April), a **Black History Month Event** (1 October), **CYD (YMCA) Employment show** (20 August), **Women's International Day Event** (8 March), **Travel Choice Event** (26 March), the **Green Festival** (13 August) and **Metal Event** (5 March). The service also assisted in the organisation of a **Motor Cycle show** on (21 May) and **Merrie England Opera** event on (11 June).

This service has facilitated and co-produced a number of Festivals in the city centre. **The Italian Festival** was hosted on (10 and 11 September) and **The Diwali Festival** on (22 October).

The Heritage Festival was hosted on (2 and 3 July) with in the region of 20,000 people attending on the Saturday and 14,000 on the Sunday. 869 more cars were parked in city council car parks than the weekend prior to it. **The Peterborough Festival** was hosted on (3 and 4 September).

Processions, marches and protests are also managed by this section. Since March 2016 these have included **The Good Friday procession**, **PTUC March** and **The Scouts and Guides and St Georges Day Parade**.

This service manages three parks including Central Park which hosted a **Polish Independence Day Event** on (11 November), **The De Stressed Festival** on (1 May) and was the destination of the **Muslim Children's Walk**.

For the first time in 2016 this section organised the **Children's Film Awards** on 28 June on behalf of the People and Communities Directorate. 1000 people attended, 560 of these were schools participants and 293 parents of school participants.

This section organised three events to Mark **The Queens 90th Birthday**. These took place on 21 April and 10 June where a meal was provided for 103 people.

The service produced **The Christmas Light Switch On Event** on 19 November. Approximately 10,000 people attended, completely filling Cathedral Square.

Great Eastern Run

The service also produces The **Perkins Great Eastern Run**. Over 7,000 people took part in this half marathon and fun run in 2016. Established in 1982 it is a "gold standard" international run, one of fastest half marathons in the country. The producing of such a large scale events requires the assistance from 300 volunteers and a lot of co-operation from council staff and city centre Businesses. Issues that the service oversees includes marketing and promotion of the race, gaining sponsorship, dealing with road closures, organising training sessions, providing health advice, providing timings and seeking elite runners.

Prior to 2016 this event broke even but did not provide a contribution towards staff time and overhead costs involved in organising it. Through cost control, tendering for the provision of T shirts and medal supply, increasing admission charges and increasing sponsorship this has been addressed. We estimate that a surplus was made in 2016 of £36,000 which would represent a fairer contribution to our services staff time and overhead costs.

In 2017 we are increasing admission prices by £2 and stopping paper entries which were not resource efficient. We are looking to increase sponsorship and commercial income so that this race can be considered commercially successful. We will aim to mitigate confusion with "The Great East Run" a new run introduced in 2017 in Ipswich.

Tourism

City centre management manages tourism and operates the Visitor Information Centre and Travel Choice Centre at Queensgate Bus Station. The Visitor Information Centre and Bus Station services are both open Monday to Saturday 9.30 – 5.00pm. Both sites sell a combination of the services: Bus Station tickets, National Express tickets, Railcards, Bus Passes, Holidays, Shaws Holidays, Maps, Gifts, Local event ticket sales. Information is available on a UK wide basis for residents as well as local promotions.

The Tourism Service aims relate to:

1. Promoting the city
2. Managing the city
3. Improving the environment and public spaces
4. Providing a prosperous city

The budgeted costs of these services in 2016/17 are as follows:

	Expenditure	Income	Cost
Travel Choice	£247,400	-£191,600	£55,800
Tourism	£231,700	-£113,600	£118,100
	£479,100	-£305,200	£173,900

The tourism budget includes the costs of the Tourism Manager who also oversees the Travel Choice staffing/management. It also includes a payment of rent of £29,500 paid to the council's property division.

In 2015 the post Strategic Tourism Manager was deleted in order to achieve savings. However, without this post and without a City Centre Manager there has been little pro-active tourism management aimed at increasing visitation and overnight staying. In particular the Visitor Economy Strategy 2015-2020 has not been implemented.

The volume and value of the visitor economy is significant. Visit England Data from 2013 states that Peterborough welcomed an estimated 5.7 million visitors per year: 5.25m day visitors and 482,000 staying visitors.

The economic value of tourism to the Peterborough economy from visitors alone is over 291m (185.4m day and 94.9m staying visitors). The wider economic benefit across the visitor economy with additional and supplier effects is estimated at £376.4m.

Peterborough direct tourism employment was estimated at 5,416 and total actual with tourism related employment as 7,167. The proportion of tourism and additional employment in the city is 9.7 %.

The strategic policy on Peterborough's tourism approach is detailed in our Visitor Economy Strategy 2015-2020. This covers:

Vision

Peterborough will be an excellent, accessible, unified and varied visitor and business destination throughout the year, based on the quality of life offer to residents and the social, environmental and economic development of the urban and rural areas of the city it will bring.

Mission

To support the ONE vision for Peterborough policy towards sustainable communities. To develop Peterborough as a visitor destination by harmonisation of activity and investments across multiple delivery agencies to achieve more effective use of resources and a more focussed strategic approach. To develop the quality of life for residents and create a vibrant city and lifestyle that is also attractive to visitors. To develop a context for all place and product developments and events that is brought together in a single planning framework.

Principles

To deliver the vision and mission 5 cross-cutting principles are established that must be borne in mind at the outset by all action planning activity in future.

1. Work for a common goal and ONE vision for Peterborough partnerships

The visitor economy is as much about residents as visitors and contributing to local quality of life, economy and employment and the benefits it can bring as it is about encouraging new visitors from “away” in the early stages especially.

2. Develop the city

Reinforcement of the city themes and city areas ii. Maintain and grow the value of business and conference tourism

3. Position the city

Peterborough is an important growing city at the heart of East England ii. Peterborough is both heritage and modern

4. Develop links between the urban and rural areas

Reinforce the 4 city areas of Peterborough as interrelated components of the city: Historic Core, Nene Valley, John Clare Country (the Soke) and the Fens

5. Integrate sustainability in development plans

Development of sustainability, accessibility and social inclusion are key to supporting the creating the UK’s environment capital aspiration for the city.

Objectives

Strategic objectives and action areas under the 4 key strategic objectives a number of action areas are specified. It is appropriate that these are the city council corporate objectives set for City Services and Communications. They also work as broad objectives and work areas for the wider partnership development for the city.

Objective O1 - Promoting the city The strategic development of events and product development and marketing to build the identity and image of the city are explored.

Objective O2 - Managing the city, the management of the city centre specifically will be covered, however as outlined earlier the strategy is to evolve the team to work across the outer and inner city centre, wider urban areas and support city-wide development.

Objective O3 - Improving the environment and public spaces The infrastructure and facilities development and management of the public realm are scoped and key strategic areas highlighted that will need partnership discussion and working relationships to be reviewed or established.

Objective O4 - A Prosperous City Visitor Economy Conference, Visitor Economy Clusters (Networks), Visitor Economy Forum and building towards a shared City Management Framework.

In 2015 the Strategic Tourism Manager post was deleted to achieve savings. Much of the strategic and developmental work relating tourism management was to transfer to the post of City Centre Manager. However, so far we have been unable to appoint a City Centre Manager after two attempts at recruitment to it.

July 2016 saw the relocation of the Visitor Information Centre necessitating a closure of the service for two weeks.

In the year the centre has begun selling parking permits, boat licenses and tours for Peterborough Cathedral. Three book signings were hosted.

This service also operates Travel Choice at Queensgate. This includes selling bus passes, National Express tickets and providing information on local transport. Operating hours were reduced in 2016

with the centre now open 9am to 5pm.

165,035 visits were made to the Visit Peterborough Web site in 2016, a small increase from 163,617 visits made in 2015.

Sales from merchandising at the Visitor Centre are estimated to be around £100,000 in the current year with sales at the Travel Choice Centre at £145,000.

In 2017 we are looking to update the current till/ ticket system as it will soon become obsolete. We will continue to organise forums with hoteliers and attraction providers and look to reduce costs of the service by increasing income and reducing costs which have least negative impact to the city.

The focus on a year of celebrations in 2018 for Peterborough 900 is a once in a generation opportunity. Work with VisitEngland nationally and internationally needs to see this celebration promoted from 2017.

5.2 MARKETS

The general market supports local business and creates significant employment in the city. Managed by city centre management, it is an integral part of the local community, providing an assortment of goods, from furniture and clothing to fresh fruit and vegetables. There are 55 individual traders occupying 112 market stalls on the market which is open Tuesday to Saturday 8.30am - 4pm.

The markets budget for 2016/17 are as below.

	Income	Salaries	Other expend	Total Cost
Markets	-£465,500	£97,000	£159,100	-£209,400

A number of physical improvements have been made to the general market since March 2016. These have included:

- Re-roofing of Market Food Hall and offices to improve lifespan
- Upgrading electricity supply to stalls
- Cleaning of fascias, guttering and steelwork in Laxton Square
- Replacement of anti-pigeon roosting netting completed
- New lean-to canopies introduced to stalls facing old 5th Avenue building
- New water heaters installed in a number of the communal washrooms

Marketing and promotion of the Market has included

- Market poster campaigns run through JC Decaux advertising hoardings across the city.
- Christmas 2016 Hamper Competition well supported by customers and traders.
- New market traders website launched in June 2016. Now linked to PCC Market pages for increased partnership working.
- Market used for a number of mainstream TV Vox-pops (BBC, ITV, Sky News) to increase public awareness of it.
- Increased use of social media streams to publicise the market and its offerings.

Footfall at the market has remained constant year on year. Occupancy increased by 2% over the popular summer months and a number of traders (both new and existing) have invested heavily in stall improvements, including the Cathedral Square Diner expanding to take a key unit within the Food Court.

The market was rated 4.5 out of 5 on Facebook. 526 likes, 520 people following the page and increasing interactions with customers/members of the public. The market traders website has recorded 2000 individual hits.

In 2017 we plan to:

- Redecorate stalls and fencing to improve visual appearance of market
- Revamp office accommodation
- Resurface the market with anti-slip flooring to improve aesthetics

We continue to ensure that council management have good relationships with traders and work to support their businesses; this includes the investment in the market and working with traders that may have arrears to set up new repayment plans to ensure that their business remains viable and continues to add to the vibrancy of the market.

5.3 PARKING

Parking services looks after the Council's portfolio of 11 car parks with 2973 parking spaces and manages a further one for Vivacity at the Regional Pool. Two of these car parks (Pleasurefair and Wirrina) are owned by the Peterborough Investment Partnership and are linked to the Fletton Quays project.

All car parks with the exception of multi storey and Dickens Street have a Safer Parking accreditation as well as disabled facility accreditations.

In April 2016 there was a tariff rise across all car parks which mainly saw the removal of a 30 minute option for payment. This became live on the 3rd of that month. Haven Car Park was closed briefly during the year for resurfacing work.

This service also looks after the permit system delivering resident, staff and season tickets throughout Peterborough.

904,202 car park tickets were issued between January and December 2016 with the multi storey and The Haven been the busiest. Parking income increased by 1.3% (£28,300) over 2015 to £2,246,300.

There was a 40% increase in the number of people paying for their parking tickets by phone. Details of income are detailed in the table below (rounded to nearest £100):

Income	Cash Card	Phone	Total	Cash Card LY	Phone LY	Total LY
Acland Street	£12,000	£700	£12,700	£11,200	£100	£11,300
Bishops Road	£104,100	£4,300	£108,400	£99,300	£4,300	£103,600
Brook Street	£83,300	£4,600	£87,900	£79,100	£2,900	£82,000
Car Haven	£622,600	£32,100	£654,700	£644,900	£19,800	£664,700
Dickens Street	£61,300	£17,700	£79,000	£58,500	£14,700	£73,200
Multi Storey	£481,500	£79,600	£561,100	£494,500	£55,000	£549,000
Pleasurefair	£81,300	£7,400	£88,700	£78,700	£4,200	£82,900
Riverside	£206,100	£13,500	£219,600	£219,600	£10,900	£230,500
Trinity Street	£47,500	£5,000	£52,500	£49,900	£1,600	£51,500
Wellington Street	£76,900	£2,800	£79,700	£69,200	£1,700	£70,900
Wirrina	£259,500	£42,500	£302,000	£263,400	£34,500	£297,900
Total	£2,036,100	£210,200	£2,246,300	£2,068,300	£149,700	£2,218,000

During the upcoming year there are a number of works within the multi-storey including the installation of a barrier system that will replace the existing pay and display, this will give customers more flexibility in only paying for time used. The area will be repainted on all levels and also suicide prevention measures will be added.

Resurfacing works are planned to Trinity Street Car Park.

It is suspected that a transfer of authority will take place on the Wellington Street Car Park which will see parking services take over the running of a portion of the car park currently run by RCP parking.

We will also be working alongside the NPS when developing two new car parks for the new Fletton Quays project.

There are planned tariff changes taking place again this coming April which will also encompass a rise to residential permits. These are awaiting final cabinet approval but will see a rise in on street parking from £1.10 to £1.50, a rise in evening parking charges in car parks from £1.50 to £2 and a rise in permits from £19 to £25.

6 CULTURE AND LEISURE

6.1 CULTURE STRATEGY

The council published its new strategy for culture in 2015. Whilst the strategy is a council document, the intention is that it is a strategy for the whole of Peterborough. Culture and leisure are long-established priorities of the council but it is right that – five years on from the publication of the last strategy – we take a fresh look at our approach and our priorities. This summer will see the formation of a new cultural board with an independent chair that will represent cultural organisations from across the city with Arts Council England and the Heritage Lottery Fund.

The committee will lead on the implementation of the strategy, making sure all organisations are working toward the vision and priorities set out in the strategy.

The strategy sets out:

Our vision

To bring local, regional, national and international interest in, and acclaim for the city's cultural offer based on the variety and quality of the inspiring cultural experiences it offers.

Our priorities

More people, more often – increasing participation in and enjoyment of cultural activities

The strategy is committed to creative engagement and participation across all areas in Peterborough – involving people to enable them to make their own decisions about what excites them, and to ensure that the cultural offer is relevant to local people.

Peterborough has a range of excellence cultural institutions and programmes which residents can enjoy. Many residents would like to engage more in cultural activities but encounter a range of barriers including time, transport, price, availability of information and familiarity. This priority aims to overcome these barriers and enable more people to participate in cultural activities.

Developing, retaining and attracting people with talent

The strategy will aid in the development of opportunities for the next generation of cultural producers and practitioners, innovative and imaginative programming brokering new relationships between professional and non-professionals and cultural organisations, providing pathways through early years to higher education.

The documents will outline projects that will experiment with programmes, locations and forms, and set ambitious targets for increasing levels of participation, both in numbers and levels of activity.

There will be new pathways to excellence, developing talent and retention.

Places to go and things to do – making the best use of our city spaces

Through this document, Peterborough's city spaces will develop a stronger cultural infrastructure through the development of networks, capacity and relationships, making links with the public realm works and exploiting underutilised spaces within the city. The aim for the strategy is to support high quality programming and the production of new work through accessing and utilising under used spaces across the city.

The impact we are seeking to have

- To raise the profile of culture and increase participation within the city
- To raise the profile of the city through culture and increase visitor numbers

6.2 SPORTS STRATEGY

The council has identified the need for a strategy to assist in guiding the future provision of sport and sporting facilities in the city, the current sports strategy cycle finishes at the end of 2014. The refreshed strategy running from 2017 – 2025 and will address the need for a clear framework for future investment is particularly critical given the projected population growth within Peterborough and the surrounding area.

The development of this strategy provides the opportunity to assess the condition of existing provision, establish whether it is appropriate to meet local needs and demand and ensure that potential provision helps address any current quantitative or qualitative deficiencies. In addition there is a need to facilitate increased participation and improve the health and wellbeing of the residents of Peterborough.

The emerging strategy sets out:

Our vision

To promote active lifestyles: Providing facilities and encourage participation for all.

Our priorities

- Health and wellbeing
- Participation
- Economic growth
- Stronger communities
- Value for money and efficiency

A director-led project group has been established to develop and implement the sports strategy, drawing on different areas of expertise across the council and strategic partners including Sport England, Living Sport and Vivacity.

The strategy is expected to be brought to security in September ahead of the public consultation, to be adopted in December 2017.

6.3 PETERBOROUGH MUSIC HUB

The Peterborough Music Hub (PMH) transferred to resources in October 2015. The Hub is funded by the Department of Education, administered through Arts Council England and managed by Peterborough City Council. PMH receive £333,000 a year to deliver musical

programmes across the city's schools and through extracurricular activities.

Peterborough Music Hub aspires to deliver a first-class musical environment where all young people can thrive and develop to their full potential. Music will have a high priority in the curriculum offered within schools and beyond which providers feel empowered to deliver, strengthening children's positive engagement with Peterborough's cultural traditions, providing pathways for all young people to progress with their musical ambitions.

The Hub's key focus is on access and inclusion. Engagement from and with schools is essential. During 2017-2018 PMH will continue its work on School Music Education Plans, challenging school leadership teams in their delivery of music teaching and curriculum, practical music making and Hub engagement and providing practical feedback and toolkits for schools and teachers to adopt to support music education within schools.

During 2015/2016 PMH has delivered:

- Percentage of Peterborough schools engaged with – 98%
- Number of Individual singing / instrumental lessons – 658
- Number of small group lessons – 210
- Number of whole class lessons – 283
- Number of extracurricular groups – 34
- Number of young people engaged – 8,521
- Number of training days delivered to teachers – 25
- Number of local music teachers employed by the Hub - 21

In recent months the Hub has established a monthly column in the Peterborough Telegraph - Music Matters - and has raised its presence in The Moment magazine - a bi-monthly publications now promoting a specific music section. Members of the Hub team have also featured regularly as panelists and guest visitors at a number of school talent shows, staff curriculum meetings and conferences. The Hub is sponsoring the Creative Zone at the city's annual Career's Fair (in June 2017) and is promoting the best soundtrack at the Peterborough Children's Film Awards.

Successful collaborations with schools have resulted in the development of new projects and the 2017 spring term will see a KS3 project led by the National Youth Jazz Collective, devising a new piece of work with up to 120 students from Ken Stimpson Community College, Jack Hunt School, St. John Fisher Catholic High School and the Ormiston Bushfield Academy.

The Hub is also producing a new initiative - Schools Make Music - a concert to be staged at KingsGate Conference Centre - highlighting the best of excellent musical work produced across the city's schools.

The Hub offers a programme of Whole Class Instrumental Tuition. Once again, at the end of this term, a small number of these groups will come together and share their new found skills with other pupils as well as having the opportunity of listening to professional players and other young musicians.

A Beethoven Weekend Workshop with the Peterborough Youth Orchestra over the February half term provided a high quality holiday activity for young orchestral players, supporting the development of the annual Summer Workshop programme and Gala Concert.

The Hub has also provided promotional and technical assistance for the 2017 Peterborough Music Festival, supporting the Festival's move to the Key Theatre and sponsored the New Youth Music Showcase.

The Music hub deliver priorities one and two of the culture strategy, **More people, more often – increasing participation in and enjoyment of cultural activities** and **developing, retaining and attracting people with talent.**

6.4 THE MILL DEVELOPMENT

The council has acquired the Whitworth Mill complex and the intention is to develop the buildings into a multi-disciplinary artist's creative and digital hub for the city led by arts organisation Metal who will make it their new home in Peterborough and be the anchor tenant.

The creative and digital sector is one of the top four sectors prioritised by the Greater Cambridge Greater Peterborough Enterprise Partnership as a strategic priority and the Mill project will have both an immediate and long term benefit for this sector both in Peterborough as well as regionally, nationally and internationally. The Mill project deliver priority two of the culture strategy **developing, retaining and attracting people with talent** and priority three **places to go and things to do – making the best use of our city spaces**.

It is proposed that the 'cultural hub' will prioritise 'creation' rather than the 'presentation' of work. The vision for the Mill is as a creation centre rather than a standard arts centre model. This will not be a public space in the way that conventional art centres are. It will be public at times, used for educational purposes at all levels, it will be where work is developed, discussed, supported and made. It will therefore require a mixture of flexible 'clean' and 'dirty' workspaces and studios, rehearsal spaces for performance (dance, music, theatre), and overnight accommodation for visiting artists and companies with associated facilities (en-suite bedrooms, access to kitchen and communal eating/living spaces).

It is intended that the Mill will house the following facilities and resources:

- Artists' Studios
- Metal Art School facilities – for all ages from 5 to post graduate.
- Workshop space/classrooms and rehearsal studios – private and public
- Space for mental and physical disability arts
- Shared technical studio for sound recording, video editing and filming and digital creation
- Shared eating / common room / small discussion space / kitchen Joint meeting spaces and relaxed break-out areas
- Large flexible multi-purpose spaces for conferencing, film screenings and public exhibitions
- Public communal eating space with café (and associated kitchen)
- Artists' residency spaces including overnight accommodation (up to 6 self-contained bedrooms)
- Commercial office space for cultural businesses
- Space for a cluster of innovative digital SMEs, incubation and digital skills development

The council has undertaken initial feasibility work through Norr architects who were commissioned to design the wider Fletton Quays scheme. It is intended to take this work forward through a new more detailed commission to assist in identifying precedent models, building feasibility issues and responding to appropriate elements of the client's overall brief.

The council currently has funding bids placed with Arts Council England and Greater Cambridge Greater Peterborough Enterprise Partnership totalling £4.5 million pounds.

6.5 MUST FARM ARCHIVE

The fenland area between Peterborough and Whittlesey (The Flag Fen Basin) has been shown to contain a growing number of internationally important Bronze Age sites. These originated with the extensive excavation of the fen-edge settlement at Fengate, and the discovery and excavation in the

1980s of a well-preserved timber causeway and platform at Flag Fen that led from organized landscapes on the dryland edge at Fengate towards Whittlesey; discoveries leading to academic recognition and high public profile. Public interest in the Fengate site was met through the creation of the Flag Fen Archaeological Park in 1987.

The discovery and excavation of eight Bronze Age log boats from Must Farm in 2011 dramatically demonstrated the technological skills with which Bronze Age and early Iron Age communities navigated their environment. The boats are currently undergoing conservation in a purpose built facility at Flag Fen.

In 2006, limited evaluation of the Must Farm settlement hinted at the exceptional range and preservation of archaeological material, including exotic goods. When, in 2016, the palisaded platform of pile-driven timber round houses ('lake dwellings') was uncovered and removed in order to guarantee the maximum retrieval of its archaeological significance in the light of future risks to its continued physical preservation, the potential promised by the evaluation was far surpassed by the story of late Bronze Age domestic life, architecture, crafts and communication which unfolded. The legibility of the remains (with evidence of continental contacts and trade), their resonance with contemporary narratives of environmental change, and the sudden end of the settlement led to its popular moniker 'Pompeii of the Fens' and unprecedented national and international press coverage.

Taken together, it has become apparent that these archaeological sites and their archives represent a unique opportunity for Peterborough and its sub-region to stand on the international stage.

Gillian Beasley has agreed to chair a consortium of partners that have come together to drive this initiative forward to its best possible solution in terms of display, interpretation, conservation, research and opportunities for economic growth.

The partners form the Steering Group for the project, and include partners ranging from the British Museum to Historic England, and the local authorities including Fenland DC and Whittlesey to the Arts Council and the Greater Cambridge Greater Peterborough Enterprise Partnership. This partnership is testament to the importance of the finds and the scale of the opportunity they present.

A delivery team has also been established to provide the project with focus and impetus. Opportunity Peterborough is co-ordinating this group as a respected independent organisation, with experience of both heritage and economic development. The delivery team have pulled together a brief for consultants to refresh the study carried out by Atkins in 2014, taking into account the more recent finds at Must Farm.

The review will consider the needs of the heritage assets, the needs and ambitions of the Peterborough region and opportunities for regeneration, visitor attraction and economic growth, alongside the capacity of Peterborough and its venues, or potential venues, to host, house, sustain and do justice to the archaeology, taking into account the potential benefits for education, academia, research and engagement with the local population.

At this point there are no preconceptions about what the solution might be and speculation around options could compromise or prejudice the work of the consultants. The appointed consultants will be expected to take an objective view of the opportunity and report to the commissioning parties and associated partners accordingly.

For the council this project will deliver priority three of the culture strategy **places to go and things to do – making the best use of our city spaces.**

6.6 PETERBOROUGH PRESENTS

Peterborough Presents is an ambitious three year programme aimed at building audiences. The three year programme is funded by Arts Council England and Peterborough City Council investing in the City over the last three years. The programme aims to deliver priority one of the culture strategy

More people, more often – increasing participation in and enjoyment of cultural activities and priority two Developing, retaining and attracting people with talent.

The programme aims to inspire more people to get involved and stay involved in art for the first time. 'Peterborough Presents.' will work in six communities around the city, bringing the best national artists to work with local people to make and produce the art that they want to see in their local area.

The core project consortium comprises of Vivacity (lead partner), Metal, Voluntary Arts and Creative Peterborough, supported by creative and community organisations across the city.

Over the past twelve months, the programme has delivered:

Community Bridgebuilders Network

Community leaders were brought together to create the Community Bridgebuilders Network. They have developed and commissioned high quality arts events and activities for the communities that they represent. Highlights this year included 'De-stress Fest' in Autumn 2016 which was a fortnight of activities to promote health and wellbeing through great art.

Emerge Network

Each year four young people (aged 16-25) will undertake a 6 month traineeship that will enable them to pursue a career in the creative industries. Highlights from this year included 'Wash Your Dirty Linen in Public', a live art exhibition at the city gallery, curated and performed by three young people and 'Wet Sounds' a weekend of music and underwater sound installations at the Lido.

Large scale commissions

In addition to the commissioning funds available to the three networks there is a further commissioning fund for large scale projects. These are projects that will engage a broad audience encompassing all three networks. In the summer of 2017 Peterborough Presents will deliver three large commissions in Bretton, Hampton and Millfield, accompanied by three community festivals.

Training programme

Delivered by Metal, training programme comprises of mentoring, workshops and stimulus sessions to enable local artists to develop and sustain their creative practice. The workshops focussed on both professional and creative skills and have been highly regarded by local artists and creative practitioners.

Throughout the project, evaluation has been conducted by the Audience Agency. This has shown that Peterborough Presents is managing to bring new audiences to its events, many of whom historically have never engaged with art. It has also allowed Peterborough Presents to focus its activities to work with the least artistically engaged communities in the city.

In October 2016 the programme secured future funding of £680,000 to continue the programme for a further three years. With new consortium members Eastern Angles, Cross Keys Homes and Nene Park Trust joining Vivacity, Metal and Voluntary Arts, the Peterborough Presents phase two programme aims to grow and embed sustainable community networks. The programme activity will focus on six different areas of the city, enabling residents to experience high quality arts on their doorstep. In each area Peterborough Presents will involve local people in commissioning and creating art that is new and relevant to them; providing training and support so they are actively involved at every step of the way. The Emerge network for young creative producers will also continue and grow providing the opportunity for eighteen young people, aged 16-25, to realise their own creative projects.

6.7 METAL

Metal is a National Portfolio Origination (NPO) Metal Peterborough is located at Chauffeurs Cottage. The building, which until 2011 had been largely unused, has been renovated by Metal in partnership with Peterborough City Council and now provides a welcoming, stimulating, and comfortable space for artists to create, show and make work in partnership with the wider communities of Peterborough.

Metal curate an exciting programme of international and UK artists in residence, host week-long, residential talent development LABs for artists from mixed disciplines and run a wide range of events, exhibitions and participatory projects that connect artists to audiences and audiences to artists.

The council support Metal through an annual grant of £50,000 a year, for which Metal deliver a number of projects which are outlined below, delivering all three priorities from the culture strategy, **More people, more often – increasing participation in and enjoyment of cultural activities, developing, retaining and attracting people with talent and places to go and things to do – making the best use of our city spaces.**

During 2015/2016 Metal delivered:

- Audiences members: 252,406
- Number of artists supported through project work and residencies: 235
- Number of participants engaged in Metal activities: 935
- Number of individual volunteers: 61
- Number of volunteer hours: 298 hours
- Number of exhibition days: 172
- Number of performance days: 27
- Number of new commissions: 27
- Number of talks/debates/workshops: 82
- Number of organisations using Chauffeurs Cottage facilities: 16
- Additional funding raised for Metal projects: £94,000
- Supported artists to gain Arts Council Lottery investment: £157,000

As part of the funding Metal receive from the council and the Arts Council England, a number of projects have been delivered for the city, these include;

Partnership Building and Advocacy

Metal regularly works in partnership with Peterborough City Council and Vivacity, contributing to the strategic thinking around the development of the cultural offer in the city. Metal also support local artists and organisations to build their capacity, knowledge and networks both in and outside the city, advocating the role the city is playing in talent development and community engagement. We are supporting Peterborough to position itself nationally as a place for artists to successfully do business and building links to other venues, festivals and organisations for co-commissioning and pathways to showcasing Peterborough made product.

Artists in Residence

During last year 21 artists spent extended periods of time at Chauffeurs Cottage developing and testing their ideas, rehearsing, and showcasing works to gain feedback from local audiences. Many of the projects were public facing, directly involving local Peterborough residents in the research, delivery and performances. Metal worked with many of the artists to secure funding to realise their projects, as well as providing the time and space for reflection, mentoring, critical feedback and support. Many of the works also went on to tour elsewhere in London, Edinburgh, Ipswich and Cambridge.

Management of Idea1 website

Metal have seen significant growth in audiences for the Idea1 website. Partnership investment (PHACE, Peterborough Presents) has allowed the site to grow the range of information available on the site as a city wide resource. Innovative approaches to audience development through guest curators has proved successful, ensuring a stronger dialogue and ownership with and by local residents. The design and easy to use navigation tools have proved popular, with the creation of a sister website Idea13 developed in Southend.

Networking and Talent Development

Metal offer a diverse range of opportunities for artists to develop their practice, gain skills in business development, access to funding, meet potential collaborators and network in a welcoming environment. Last year saw artist talks and symposia of the highest level at both Chauffeurs Cottage and Peterborough City Gallery, and Peterborough talent was showcased at Hampton Court Flower Show, with audiences in excess of 100,000.

Grants for the Arts successes:

Metal staff have worked directly with artists and organisations on the development of Grants for the Arts applications to Arts Council England for lottery investment. This has supported work to be developed in Peterborough and often premiered, showcased or tested here before touring elsewhere. This is a key role in developing Chauffeurs Cottage in Peterborough as a creation centre, and a place for artists to develop their ideas and practice in a supported environment.

Hub Activity at Chauffeurs Cottage

Chauffeurs Cottage is regularly used by local cultural organisations to meet, plan and showcase their activities. It is a thriving hub, with all the rooms often booked and busy with activity. The addition of hot-desking facilities has meant individual artists and freelancers can also utilise the facilities, aiding our ambition to create an environment that fosters new networks and opportunities for collaboration.

Developing Opportunities for Community Engagement

Metal has had a very successful year in producing its own public facing projects, with high levels of local ownership and participation; and exceptional audience figures. Feedback shows the role the arts can play in contributing to improving quality of life, building self-esteem and local pride; and supporting community cohesion.

7 VIVACITY CONTRACT

Since May 2010, Vivacity, a charitable trust, has been operating a number of culture and leisure services on behalf of the council. The cabinet member for City Centre Management, Culture and Tourism Councillor Janet Goodwin and her adviser Councillor Graham Casey both sit on the Vivacity board to represent the council's views.

Vivacity is one of the council's delivery partners and is resourced through a Funding and Management Agreement (FMA) that specifies the total sum of money made available by the council to support the delivery of the council priorities. Vivacity deliver all three priorities from the culture strategy, **More people, more often – increasing participation in and enjoyment of cultural activities, Developing, retaining and attracting people with talent and places to go and things to do – making the best use of our city spaces.**

Vivacity provide services in the following areas:

- Art services
- Heritage services
- Library and archives services
- Sport service

The funding the council provides to vivacity and for Vivacity activities are outlined below;

	2016/17 £'000	2017/18 £'000	2018/19 £'000	2019/20 £'000
Vivacity Funding Management Agreement	1,539	1,539	1,540	1,540
Vivacity Service Level Agreement	577	589	600	612
Property	816	816	816	816
Business rates NNDR	897	906	915	924
Capital financing (for capital investment up to 2015/16)	647	647	647	647
Total Vivacity Revenue Costs	4,476	4,497	4,518	4,539
Capital	1,125	350	350	350
Total Vivacity Costs	5,601	4,847	4,868	4,889

Vivacity has and is delivering a wide range of services and events to the people of Peterborough throughout the year, which include, arts, heritage, sports and libraries. The council has continued to invest in Vivacity's services, including through major capital investment to Vivacity Primer Fitness and future developments to the regional pool and Jack Hunt pool.

In looking to the future, the council is working closely with the Vivacity to ensure that the services it provides continue to offer both a compelling, and value-for-money offer. The council is working with Vivacity to develop their next business plan that reflects the need for Vivacity to continue to grow commercially in order for it to thrive as an organisation in the future.

7.1 VIVACITY SPORTS

During 2016 - in partnership with the council, Vivacity Premier Fitness was redeveloped to improve member retention and attract new members. An internal 'extension' on the first floor added an additional 108 sqm of floor space enabling the building to provide 25 additional pieces of equipment. The ground floor was also reconfigured to provide additional toilet facilities and increase the amount of seating available in the cafeteria. Vivacity also increased the capacity of the car park.

Next year in partnership with the council the Regional Swimming and Fitness Centre will be redeveloped to improve the customer experience and generate additional usage and income. By the Summer of 2017 a new cafeteria in the reception area and a fitness studio on the first floor will be completed. This development will allow the range and number of classes to be expanded and also attract a larger number of community groups to use the building.

Over the next five years

Vivacity's successful exercise referral and specialist rehabilitation programme together with their walking initiatives currently attract 12,500 attendances a year. Vivacity will continue to champion health and wellbeing in Peterborough by growing the support offered benefitting three times more people. Vivacity aim to achieve this by investing further (an additional £100,000 per year from 2019) and connecting with key partners such as the Council, Macmillan Cancer Care and British Heart Foundation.

7.2 VIVACITY MUSEUM, LIBRARIES AND ARCHIVES (MLA)

Libraries

During 2016 - The Summer Reading Challenge was a highlight for many families around the city. Last year, all of Peterborough's libraries welcomed children taking part in the Roald Dahl themed 'Big Friendly Read' and aiming to read six books throughout the summer. It is known that children who keep reading during the school holidays attain better than their peers who do not. Vivacity reported that 20% more children took part in the reading challenge this year in Peterborough than in 2015. This is against a national picture where 4% fewer children took part in the summer reading challenge.

During 2017, Vivacity will continue a programme of encouraging more children to read for pleasure. In September, Vivacity plan to deliver a Children's Book Bus which will visit every primary school in the city once a term, offering every child in the city the chance to join the library and borrow books and providing information and resources for parents about the importance of reading at home.

Over the next five years Vivacity will work with colleagues in the council to deliver a strategic plan for literacy improvement. Vivacity plan to invest resources in delivering reading for pleasure activities. Together the ambition is that Peterborough would move from being an authority in the bottom quartile for children's literacy, to one in an upper quartile.

Museums

Peterborough Museum has one of the most significant geological collections in the UK and in 2016 the 'Big Jurassic Fish' project, funded by the Esmee Fairbairn Trust, allowed Vivacity to catalogue the fossils of the 150 million year old Leedsichthys fish. This was the largest fish ever recorded which swam in waters in the Peterborough area. Vivacity brought an international expert to the city to lead this work and ran public engagement events that saw over 2,600 visitors come to the museum.

In 2017 Vivacity will once again take part in the Department for Education funded Museums and Schools programme. In partnership with the Natural History Museum, Vivacity will create education resources to inspire children to learn more about science and the natural world. The project will also deliver an online resource to aid in the teaching of place based curriculum, allowing cultural attractions around Peterborough to deliver content to teachers and pupils.

Later in 2018 Vivacity will work with partners across the city as part of 'Peterborough Celebrates', marking 900 years of the city's history. As part of this, the museum will host an exhibition 'Peterborough Treasures' where high profile items from the city's past now in national and international museums will be returned to Peterborough for a stunning exhibition in the Museum.

Archives

Funded by the Heritage Lottery Fund, Vivacity commemorated the Great War with a volunteer led project to research the soldiers and sailors in two guest books from Peterborough Station. Servicemen travelling through the station on their way to and from the frontline left messages, drawings and poems in these two books. The project was featured on BBC News, ITV, Sky News, London Live, The Guardian, Independent and Daily Express, as well as winning multiple awards. Every day, commuters through Peterborough Railway station can still see the information on the soldiers travelling through the station 100 years previously on a digital screen in the station foyer.

The City's Archives hold paper and parchment based records dating from 1245. In 2017 Vivacity will conclude its work with other archive service around the region exploring how to make sure that the latest digital and electronic records created by the council and other bodies in Peterborough can still survive in a thousand years' time, in a format we can still read.

Over the next five years Vivacity will focus on concluding the process started in 2004 when the Archives Service was set up by the council by bringing back records relating to Peterborough's past that languish in neighbouring record offices and archives. Over five hundred years of Peterborough's records will come back to the city so that residents can learn more about their past.

7.3 VIVACITY ARTS

In 2016 Vivacity held the first Park Tales festival at Nene Park. The event was billed as fun for the whole family, this encouraged children and their parents to get involved with nature, with den building, bug hunting, storytelling, craft activities and incredible artistic performers from across the UK.

In early 2018 Vivacity will be ready to unveil the new siting for 'Places to Be', the life sized figures made by Sir Antony Gormley. The proposed new location for the sculptures will be dramatic and exciting and be accompanied by a programme for local children, teaching them more about the importance of these sculptures to Peterborough's recent history.

Peterborough has some nationally significant collections of modern art and over the next five years Vivacity will aim to raise the calibre of exhibitions in the City Gallery through a programme drawing upon items in the city's collection, supplemented by loans from across the country. Highlights will include major exhibitions of work by J.M.W. Turner, Sir Anthony Caro, Mary Fedden and Julian Trevelyan.

8. IMPLICATIONS

- 8.1 As budgets become more constrained, the council will need to ensure the very best possible return on any continuing investment in services. It is anticipated that the Scrutiny Committee will comment on and make recommendations relating to the updates provided in this report in order that delivery potential is maximised for the benefit of our communities.

9. CONSULTATION

- 9.1 This report has been developed with the Cabinet Member for City Centre Management, Culture and Tourism and the Cabinet Member for Communities and Environment Capita. The report has been discussed with a wide range of stakeholders, including Vivacity Trustees and officers, community associations, voluntary groups and individuals from across the city.

10. NEXT STEPS

- 10.1 Comments and recommendations made by the Scrutiny Committee members will be considered as part of the ongoing development and delivery of specific business areas.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 Existing Council strategies, the Funding and Management Agreement dated 1 May 2010 between the council and Vivacity, and published documents by the Arts Council and Cities outlook 2016

12. APPENDICES

- 12.1 None

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	AGENDA ITEM NO. 6
15 MARCH 2017	PUBLIC REPORT

Report of the Corporate Director of Growth and Regeneration		
Contact Officer	Anne Keogh, Housing and Strategic Planning Manager	Tel. 863815
	Caroline Hannon, Senior Housing Strategy and Enabling Officer	Tel. 863818

THE PETERBOROUGH HOUSING STRATEGY 2016 TO 2021

1. PURPOSE

- 1.1 The purpose of this report is to provide an overview of the outcome of the public consultation on the draft Housing Strategy and seek comments from the Committee on the final version of the Peterborough Housing Strategy 2016 to 2021 prior to its consideration by Cabinet and Council.

2. RECOMMENDATIONS

- 2.1 It is recommended that the Committee:

1. Make comments on the changes arising from the public consultation and consider the final Housing Strategy document and:
2. Endorse the final Housing Strategy for approval at Cabinet and for adoption by Council.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 The Housing Strategy cuts across all the corporate priorities but is particularly linked to:

1. Driving growth, regeneration and economic development
2. Implementing the Environment Capital agenda
3. Keeping all our communities safe, cohesive and healthy
4. Achieving the best health and wellbeing for the city

- 3.2 The Housing Strategy falls under the remit of the Cabinet Member for Growth, Planning, Housing and Economic Development.

4. BACKGROUND

- 4.1 On adoption the Peterborough Housing Strategy will be a major policy item for the Council. The Strategy sets out the Council's priorities and commitments for the period 2016-2021 for a broad range of Housing matters, including rural housing issues. The Housing Strategy has been widely consulted on to ensure that all stakeholders and partners have had an opportunity to influence the final report.

5. KEY ISSUES

5.1 Style of the Strategy

The Strategy has been prepared as a document that is:

- Succinct, yet informative;
- Written in an easy reading style that will make it accessible to a range of audiences

- Clear as to what the Council wants to achieve and what measures it will take to get there

5.2 Structure of the draft Strategy

The Strategy consists of four main parts:

- An introduction to the Strategy and a brief summary of the outcome of the consultation
- An overview of the National and Local legislative and policy context and the opportunities and challenges they present for housing in Peterborough
- A set of four priorities, each with their own set of specific measures that the Council will implement to achieve them
- Key snapshot facts and figures and case studies relevant to identified priorities

5.3 The Housing Strategy Priorities

Priority one - **How we will support substantial and sustainable growth.** A range of key measures are identified to contribute to the delivery of growth in Peterborough. These include preparing a new Local Plan to ensure Peterborough is equipped to meet our growth needs, but also to ensure that growth is sustainable and responds to the demand for all types of housing including rural housing that is affordable to local residents. Supporting other important initiatives such as Peterborough's new housing Joint Venture with Cross Keys Homes which will deliver new housing of all types and tenures including affordable homes, and ring-fencing funding to support affordable housing providers to meet affordable housing needs in Peterborough.

Priority two - **How we will increase the supply of homes that people can afford.** The key measures identified in this section are; ensuring a balanced mix of property types and tenures particularly recognising the likely reduction in the provision of new rented affordable homes as a result in changes to national policy and funding priorities; ensuring the sustainability of rural communities through affordable housing provision to address local need; supporting community led housing solutions in rural neighbourhoods such as rural exception sites; and ensuring that allocation policies and tenure policies for social housing promote mixed and sustainable communities in the light of Government's social housing and welfare reforms.

Priority three - **How we will improve housing conditions to support health and wellbeing.** This priority focuses on utilising a range of preventative and proactive measures that will improve living conditions in Peterborough's existing homes. The key measures identified are tackling empty homes, addressing serious disrepair in the private sector through grants and through enforcement and providing aids and adaptations to enable frail elderly people and people with disabilities to remain safely in their homes. Maximising the energy efficiency of existing housing particularly in rural areas where there are a significant number of off-gas heated homes, is also identified as an important area for tackling indoor cold and fuel poverty.

Priority four - **How we will ensure that a range of supported and specialist accommodation is available.** The key measure identified to contribute to achieving this priority is ensuring the suitability of accommodation for households with specific housing needs both within the existing stock and within future stock by supporting the provision of a range of property types that will cater for different specialist needs. This involves partnership working with key stakeholders including Adult and Children's services, private sector housing and care providers, affordable housing registered providers and health.

6. IMPLICATIONS

6.1 **Financial:** Preparation of the Housing Strategy only involved staffing resource costs that were met within existing budgets. However, the Housing Strategy, once adopted, will commit the Council to undertaking various activities in the future, each of which have varying cost implications. These tasks however, will have been agreed with the applicable service areas, and therefore it is anticipated that the budgets will be in place in order to achieve the measures proposed. As such, there will be no new financial implications directly arising from the Strategy, other than those already accounted for in existing budgets.

Legal Implications: Local Authorities in England are no longer required to have a Housing Strategy (Deregulation Act 2015 amendments apply) However local authorities continue to provide Housing Strategy as they are a useful planning tool identifying the needs of diverse, changing and growing communities. The Equalities Act 2012 requires local authorities to consider the needs of diverse communities. The Housing Strategy will enable the Council to identify and plan for current and future needs,

Environmental: Sections of the Strategy relate to environmental issues, such as tackling fuel poverty and bringing empty housing back into use. Overall, the Strategy can be regarded as having a positive impact on tackling environmental issues and our aspirations to create the UK's Environment Capital.

7. CONSULTATION

7.1 The Housing Strategy and Enabling team (part of Sustainable Growth Strategy service area within the Growth and Regeneration Department) has coordinated the preparation of the Strategy in association with the relevant service areas within the Council, which reflect the wide range of issues which the Strategy covers. Therefore officers across the Council have been consulted with and involved in the development of areas of the Strategy that reflect their service areas.

On 25th October this Committee commented on the Draft Housing Strategy prior to the public consultation commencing and these comments set out below were presented to Cabinet along with the recommendation that the draft was approved for consultation.

1. The Committee endorse the draft Peterborough Housing Strategy 2016 to 2021 and recommend it to Cabinet for approval.

2. The Committee also recommend that Cabinet note the following concerns of the Committee:

- a. Homelessness is a growing issue and that the Council should continue to make reducing this a priority.
- b. There is a lack of affordable housing and the Council should deliver more affordable homes through initiatives such as the new housing company with Cross Keys.
- c. There are a number of empty and derelict properties with planning permission and the Council should do everything within its power to address this.

Following approval of the draft Housing Strategy at Cabinet on 7 November 2016, the document was subject to a 6 week public consultation process from 28 November 2016 to 16 January 2017.

Details of the consultation on the draft Housing Strategy were published on Peterborough City Council's Website

A wide range of key stakeholders including all Registered Providers with housing stock in Peterborough were sent electronic notification of the consultation period, electronic copies of both documents with a representation form and a link to Council's online consultation survey as a means of providing their feedback.

On completion of the consultation process, issues raised during that consultation period were fully considered and changes have been made to the Housing Strategy where appropriate. Further details of the consultation responses received can be found at Appendix Two.

We received some useful comments and suggestions alongside considerable support for the Strategy including from key stakeholders.

In response to the consultation, the following notable amendments have been incorporated into the final version of the Housing Strategy:

- The National Context has been updated to reflect changes to Government policy and include the new Housing White Paper
- Expansion of the commentary relating to the City Council's approach to tackling homelessness to reflect the successful bid for additional DCLG funding under the homelessness prevention trailblazer scheme.
- Neighbourhood Plans have been acknowledged as key local documents that will inform and underpin the Housing Strategy and therefore added to the diagram illustrating the local policy context for Peterborough
- Numerous other minor amendments and updates have been undertaken to the document as a result of feedback from the consultation and progress on national policy delivery and local delivery targets.

8. NEXT STEPS

- 8.1 The Housing Strategy and any comments made by Committee will be presented to Cabinet on 20 March for recommendation for adoption by Council.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 None

10. APPENDICES

- 10.1 Appendix 1 The Housing Strategy 2016 to 21
Appendix 2 Key Issues Report on Consultation Responses



Peterborough Housing Strategy

2016 to 2021



Foreword

by Councillor Peter Hiller

Welcome to our new Peterborough Housing Strategy. Housing has certainly been a topical issue both nationally and locally in recent times, and it is a widely shared view amongst political parties, businesses, pressure groups and other leading voices that we are experiencing a national housing crisis. It is not just about increasing the supply of homes, but also about ensuring that people can access decent homes at a cost they can afford.

Peterborough City Council recognises these national concerns, and is aware it needs to tackle its own housing challenges. This Strategy sets out our priorities for housing in Peterborough over the next five years. Our priorities are not that surprising:

- Supporting substantial and sustainable growth
- Increasing the supply of homes that people can afford
- Improving housing conditions
- Ensuring that a range of supported and specialist housing is available

There are common themes which also span across our headline local priorities: creating the UK's Environment Capital; improving the health and wellbeing of our residents; maximising access to a range of homes that meet the demands and needs of our diverse communities; and supporting our rural communities in addressing their particular housing issues.

We do not underestimate the challenges ahead, and we will work creatively and collaboratively with our partners to achieve the targets we have set ourselves.

We are aware that we are in a period of significant ongoing change nationally, and through this strategy we try to reflect how we are responding to these changes within the financial constraints that we, like all local authorities, must operate.

We know that we will see further legislative and social changes during the lifespan of this strategy. We will regularly review the priorities we have set monitor our progress with achieving them, to ensure that this document continues to reflect how we as a Council is responding to new housing agenda issues that affect the residents of Peterborough.

We would like to thank everyone who contributed to the shaping of this Strategy. A full draft of the Housing Strategy was published for public consultation between 28 November 2016 and 16 January 2017. A report summarising the key and most frequently raised issues arising from the consultation can be viewed at www.peterborough.gov.uk/HousingStrategyConsultation

We look forward to turning this Strategy into action and are committed to working with our partners to achieve the objectives set out in this document.

Councillor Peter Hiller

Cabinet Member for Growth, Planning, Housing and Economic Development



The National Context

It is widely reported that we face a national housing crisis, with not enough homes being built to meet ever growing demand. The housing sector is undergoing significant changes and faces a number of new challenges and opportunities. National planning, housing and welfare reforms are impacting on traditional operating practices for local authorities, developers and social housing providers. Peterborough's policy and strategy documents including this Housing Strategy, will need to reflect these changes and respond to the challenges and opportunities that they present.

Below is a summary of the key legislative changes relevant to the housing sector and how they will impact on our capacity to respond to housing needs and demand in Peterborough.

While not yet legislation, it is worth mentioning that on the 7th February 2017, the Government published a new Housing White Paper 'Fixing our broken housing market'. To monitor the delivery of this housing strategy, we will produce an annual report, which amongst other things will provide an update on changes in legislation affecting the housing sector. Therefore once these proposals become legislation we will update the Strategy to reflect these changes and their impact on our housing agenda.

Starter Homes (Introduced in the Housing and Planning Act 2016)

Starter Homes are newbuild homes which are available for sale to first time buyers aged 23-39 at up to 80% of the open market value. They are a new form of affordable tenure and Local Authorities, subject to confirmation by government, will have a duty to promote the supply of Starter Homes. Further government regulation may require the provision of a specific number of Starter Homes on each new housing development.

Opportunity: the sale of new homes at 80% of open market value will make homeownership a more realistic possibility for some first time buyers.

Challenges: Not everyone is eligible or will be able to afford a Starter Home. Setting a minimum requirement for Starter Homes provision on all new sites is likely to reduce the

deliverability of other affordable housing products such as affordable rented housing and shared ownership housing.

National Funding Programmes

The Homes and Communities Agency has a range of funding programmes aimed at enabling the development of new homes. These programmes include loan and grant initiatives and depending on the terms of the funding initiative, can be accessed by Registered Providers, Local Authorities, and large and small scale commercial developers. To reflect government's shift in focus towards home ownership, much of the funding allocated in the Affordable Homes Programme for 2016 -2021 was initially aimed at supporting new homes for Purchase. However in the Autumn Statement the Government opened up the programme, relaxing restrictions on funding so providers can build a range of homes including for affordable rent.

Opportunities: Funding is being made available to a wider range of housing providers with the aim of encouraging more bids to support delivering more homes.

Challenges: Despite the increased flexibility towards funding for rented homes, the government has stated that while it would allow affordable rented homes to 'underpin swift build out' it still expected 'the majority of expenditure' to support homeownership this continued focus on funding for home ownership tenures will result in a significant reduction in new homes offering rented tenures. This will reduce the housing options available to households unable to afford to buy. The reduction in the provision of affordable housing for rent is likely to impact on our capacity to meet the demand for affordable housing on the Housing Register.

Vacant buildings credit (introduced by Ministerial statement November 2014 with legal effect from May 2016)

This guidance indicates that where a vacant building is brought back into use, or is demolished to be replaced by a new building, the local authority should offer the developer a financial credit equivalent to the existing floorspace of the building when the local planning authority calculates the affordable housing contribution which will be sought.

Opportunity: this policy provides an incentive for brownfield development on sites containing vacant buildings and may lead to more housebuilding.

Challenges: this policy will lead to a reduction in the number of affordable homes which can be delivered on sites. The reduction in the provision of affordable housing is likely to impact on our capacity to meet the demand for affordable housing on the Housing Register.

Office to Residential Accommodation Conversion

Since 2013 there has been a permitted development right which allows developers to create residential units from offices without the need for a planning application, and

introduced new duties on local authorities to keep, and have regard to, registers of people seeking land for self-build and custom housebuilding. The Housing and Planning Act 2016 goes one step further and requires local authorities to grant sufficient suitable development permissions on serviced plots of land to meet the demand for self build and custom housebuilding in their area as evidenced by the register.

Opportunity: Individuals and groups wishing to build their own homes will have greater access to serviced plots to facilitate their projects.

Challenges: The duty on local authorities to grant sufficient permissions to meet demand evidenced on their register



without the requirement of affordable housing provision and other financial obligations. The temporary measures were due to expire on 30 May 2016 but have now been made permanent with effect from 6 April 2016. The permanent permitted development rights are subject to a new requirement for a noise assessment. This is intended to allow local planning authorities to consider noise mitigation from surrounding commercial uses.

Opportunity: Surplus to requirement office accommodation can be quickly converted into housing to help meet the current shortage of new homes.

Challenges: The newly converted homes may be in locations that lack the infrastructure and facilities associated with planned residential development.

The lack of planning obligations will impact on the number of affordable homes built and the funding available for infrastructure.

Self-Build and Custom Housebuilding

The Self-Build and Custom Housebuilding Act 2015

may be difficult to achieve, particularly when applicants can register a speculative interest on numerous different local authorities' self-build and custom build registers.

Neighbourhood Planning

Neighbourhood planning allows local residents and businesses to influence the development of their area by creating localised plans and policies which accord with the Local Plan. Drafting a Neighbourhood Plan is the responsibility of the community. However, local authorities have a responsibility to support communities who wish to engage in the neighbourhood planning process and have a responsibility to use the policies and orders produced.

Opportunity: Neighbourhood planning enables communities to play a much stronger role in shaping their area and provides the opportunity to set out a positive vision for how they want their community to develop.

Challenges: Communities may have unrealistic expectations of what can be achieved through neighbourhood planning given that the neighbourhood plan cannot supercede the policies of the Local Plan.

Measures to tackle rogue landlords in the private rented sector (Introduced in the Housing and Planning Act 2016)

Local authorities will be able to apply for a banning order to prevent a landlord/letting agent operating for a minimum period of 12 months where they have committed certain housing offences (once regulations have determined what constitutes a banning order offence). Tenants or local authorities can apply for a rent repayment order where a landlord has committed certain offences. If successful the tenant may be repaid up to 12 months' rent. The Act also introduces a statutory requirement for a national database of rogue landlords/letting agents to be maintained by local authorities. Again regulations are awaited to determine what information should be included on the database.

Opportunity: increases the tools available to tackle poor housing management in the private rented sector and provides a means for local authorities to share data on rogue landlords through the national database.

Challenges: Largely relies on local authorities to take a proactive role so implementation may vary between areas depending on available resources.

Right to Buy for Registered Provider tenants (Introduced in the Housing and Planning Act 2016)

The Right to Buy programme which has been available to local authority tenants since 1980 will be made available to tenants of Registered Providers. This will enable tenants to buy their home at significantly below market value, once they have been a tenant for a qualifying period of time. Following the sale, the landlord will receive compensation by way of a grant from Government which they must invest in the provision of new housing.

The roll out of this policy has been delayed following the extension of the initial pilot studies into a larger regional pilot. It is anticipated that the scheme will be rolled out Registered Providers nationally by 2018 at the earliest.

Opportunity: This policy will make homeownership a realistic possibility for many households who would otherwise be unable to purchase their own home.

Challenges: The sale of affordable homes could lead to a reduction in the number of homes which are available to new households in housing need. Although compensation for the loss of the home will be paid to landlords there may be strict criteria for spending the grant which could prevent the delivery of new homes. Additionally, there is no certainty that the homes which are sold will be replaced in the same location by a property which is the same size, type and tenure.

Fixed term tenancies (Introduced in the Housing and Planning Act 2016)

Since 2012 changes introduced by the Localism Act have meant that local authorities and Registered Providers have had the option to offer fixed term agreements for new tenancies. From April 2016 the Housing and Planning Act 2016 now requires that all new local authority tenancies must be granted for a fixed term of between two and ten years. Indefinite term secure tenancies cannot be granted to new local authority tenants. Although there is no local

authority stock in Peterborough, some local Registered Providers already exercise their existing rights to offer fixed term tenancies to their tenants and this practice may become more widespread to reflect the new requirements for local authorities.

Opportunities: This policy is likely to reduce the incidence of households occupying accommodation when they could afford to secure market housing or when their existing home does not match their housing need. This is likely to free up and create greater turnover of social housing.

Challenges: Requiring tenants to move out of their homes could unsettle households and communities and result in households reapplying to the Housing Register for suitable alternative accommodation.

Reducing regulation of social housing (Introduced in the Housing and Planning Act 2016)

Legislation has been amended to make it easier for Registered Providers to dispose of land and properties. It is no longer necessary to require the consent of the Social Housing Regulator prior to disposing of assets. Additionally the requirement for RPs to allocate the funds only as directed by the Social Housing Regulator, has been abolished.

Opportunities: Registered Providers will be free to dispose of properties which due to their condition or location are expensive to manage freeing up their resources.

Challenges: This policy allows Registered Providers to dispose of stock in locations where the local authority may consider there is a significant demand for housing. This could also lead to a loss of specific dwelling type which it would be difficult to replace leading to a reduced housing offer within the social sector stock. Additionally, if Registered Providers dispose of dwellings into the private sector due to their poor condition this does not support the Council in their efforts to improve the overall housing stock in the city. It may lead to a cost implication for the council if the condition of the property is not subsequently maintained and enforcement action becomes necessary at some future date.

Rent reduction (Welfare Reform and Work Act 2016)

This policy requires Registered Providers to reduce social housing rents including social rents and affordable rents by 1% each year for four years from 1st April 2016. There are some exclusions to this policy for certain types of supported accommodation including a one year deferral for applying this policy to supported housing rents until April 2017.

Opportunities: Reduced rent charges make social housing even more affordable for tenants.

Challenges: This policy has had a significant negative impact on Registered Providers' revenue meaning that there may be fewer resources available to invest in the management and maintenance of existing stock and the provision of new affordable homes.

Housing Benefit capped at Local Housing Allowance rate for social housing tenants (introduced in the Comprehensive Spending Review – November 2015)

This policy will restrict Housing Benefit for social housing tenants to a maximum rate equivalent to the Local Housing Allowance

(LHA) rate from April 2018. The policy for general needs tenancies is applicable for all tenancies entered into from April 2016 onwards although the restriction in benefit will not apply until April 2018. The policy has been deferred for supported housing tenancies until April 2019 but will be applicable to all existing and new tenancies from this date. In response to concerns about the impact of this policy on supported housing provision, the government has said that an amount of funding will be devolved to local authorities to provide 'top up' funding to providers to reflect the higher than average cost of offering supported housing. The policy also limits the amount of Housing Benefit which can be paid to social housing tenants aged under 35 to a single room rate of benefit. This will mean that even if they are benefit dependent and in accommodation which has been deemed to be appropriate for their needs, they will not be able to have their full rent covered by Housing Benefit.

Opportunities: The policy may be an incentive for tenants to find work and reduce their reliance of Housing Benefit.

Challenges: As the LHA rate hasn't increased in line with market rates this policy is likely to mean that Registered Providers will have a significant reduction in rental income. Additionally, some more vulnerable people living in social housing who may experience difficulty finding employment, will have to make a contribution towards their rent from their own resources which may already be stretched. There is a high likelihood that the number of tenants with rent arrears will increase meaning a potential increase in evictions and homelessness. Supported housing is likely to be impacted by this policy with many providers expressing concern that the 'top up' funding to local authorities for supported housing will not be sufficient to support all schemes in the local authority area. In this event, a funding gap could lead to scheme closures with no suitable alternative accommodation available for tenants to move to and prevent new supported housing schemes from coming forward.

Universal Credit (Welfare Reform Act 2012)

Universal Credit is a single monthly benefit payment to individuals, couples and families who are out of work or on a low income. It provides financial support for housing, children and childcare, people who have a disability or health condition

and people who care for disabled people. It replaces a range of other benefits including Housing Benefit. In Peterborough it is currently only applicable to new, single claimants but in due course it will be fully rolled out across the city.

Opportunities: Universal Credit will give people the support to move into work or to earn more. It is expected to make it easier to transition into short-term or part-time work than the current welfare system.

Challenges: Whilst Housing Benefit can be paid directly to landlords, Universal Credit will be paid directly to tenants. This places a greater responsibility on tenants to ensure their rent is paid on time and could lead to additional incidence of rent arrears where tenants do not have the relevant skills to manage their income. Additionally, Universal Credit is not paid for the first seven days following each claim meaning that one weeks rent will always go unpaid at the commencement of any Universal Credit claim.

Benefit Cap (Welfare Reform Act 2012)

The benefit cap limits the total amount of benefits which each household (exemptions apply) can receive if they are working age and are entitled to benefit to support them to pay for their housing. A household whose income from benefits is assessed to be above the benefit cap will receive a reduction in the level of Housing Benefit or Universal Credit that they receive. The level of the cap is subject to change by regulations.

Opportunities: The policy may be an incentive for tenants to find work and reduce their reliance on welfare.

Challenges: This policy could lead to an increase in poverty levels as incomes are restricted. Any restriction on benefits is likely to lead to an increase in rent arrears as people may struggle to meet all of their outgoings potentially leading to an increase in evictions by landlords and homelessness.

Under occupancy charge / Spare Room Subsidy (Welfare Reform Act 2012)

This policy (also known as Bedroom Tax) restricts the level of Housing Benefit which can be paid to social housing tenants by imposing an under occupation penalty where the tenant is



deemed to have larger accommodation than they need. The Council has adapted its Housing Allocations Policy to ensure allocations to social housing properties reflect the occupancy criteria of Housing Benefit.

Opportunities: This policy is likely to encourage some tenants who are living in larger accommodation than they need to downsize into accommodation which matches their need. This could result in a greater turnover of social housing stock allowing more offers of accommodation to applicants on the Housing Register.

Challenges: Tenants who cannot quickly be offered suitable alternative accommodation will have their Housing Benefit restricted and may not be able to meet the shortfall potentially leading to rent arrears, evictions and homelessness. The policy and the subsequent change to the Peterborough Allocations Policy has led to a significant increase in the demand for smaller properties and there is a mismatch between the size/type of housing which people need and the accommodation which is available. At present there is significant shortfall in the supply of 2 bedroom properties which has slowed down the turnover of households on the housing register and led to an increase in the number of households in temporary accommodation.

The Care Act 2014

The Care Act provides a statutory duty on local authorities to promote wellbeing and introduces a new universal eligibility criteria for accessing social care support services. A key focus of promoting welfare in the Act is prevention and re-ablement; investing in services that prevent the deterioration in individual's

welfare and supporting people to regain their independence through intensive short-term support. In terms of housing, local authorities are required as part of its statutory assessment of wellbeing, to consider the suitability of a person's living accommodation and to generally support access to appropriate housing and related services. This could range from ensuring access to housing benefits to ensuring access to suitable housing options, depending on the individual's needs.

Opportunity: The Act requires partner agencies to work together to respond to the needs of each individual accessing social care support services resulting in a more holistic approach that includes their housing needs and enabling the most efficient use of Council resources.

Challenges: The extended statutory requirements of this Act add to the pressure already on existing Council resources.

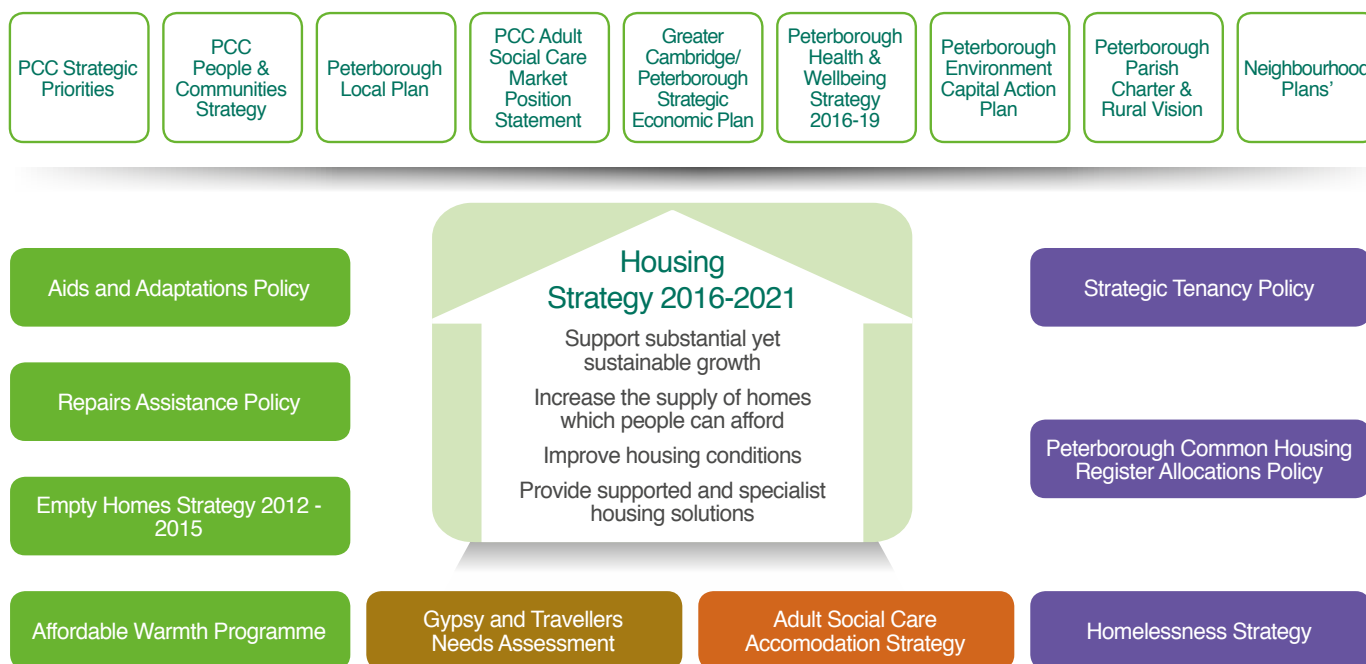
These significant and far reaching changes to national planning, housing and welfare policies have implications for a wide range of housing related issues and will impact on Peterborough's residents. Some measures will create opportunities for Peterborough to further its housing growth ambitions in particular with new market homes available for purchase. Other measures are likely to impact negatively on the delivery of new affordable homes and in particular, homes to rent. Some measures (once implemented through awaited regulations) will provide additional means of tackling poor housing management in the private rented sector, while other welfare reforms will present more challenges for households reliant on benefits in both the private and social rented sectors.

The Local Context

There are several key themes in local policies, strategies and plans that contribute and feed into different aspects of the housing agenda in Peterborough. This Housing Strategy forms a central part of a strategic framework in Peterborough. It forms the link between government policy and the local

strategic approach to addressing a range of housing related issues. The Housing Strategy is an overarching document that focuses and co-ordinates a number of other housing related strategies and plans enabling us to address the housing needs of the city.

The diagram below identifies the key local documents that inform and underpin this Housing Strategy:



The priorities for Peterborough's housing agenda

This Housing Strategy identifies four key priorities for Peterborough's housing agenda. Each priority is underpinned by actions that the Council will take to deliver these priorities. They include actions that seek to maximise the potential benefits of the wide ranging housing reforms that the housing sector is currently undergoing, as well as actions that seek to minimise the possible adverse consequences.

The Council is committed to creating the UK's Environment Capital and the priorities of this strategy play a role in contributing towards the delivery of some of the themes within the Environment Capital Action Plan (ECAP). At the start of the related chapter for each of the four priorities of the Housing Strategy, we have identified the specific themes from the ECAP that the priority supports.

The ECAP is broken down into 10 themes which are set out below. They aim to provide a clear vision for how Environment Capital will be delivered. The themes each contain a vision to 2050 and interim targets to 2016 which detail how the city will change the way it does things to live within the resources of one planet by 2050. A new version of the ECAP is currently being prepared and is due to be published in early 2017. This will include interim monitoring targets to 2020.

- Zero Carbon 
- Sustainable Water 
- Land Use and Wildlife 
- Sustainable Materials 
- Local and Sustainable Food 
- Zero Waste 
- Sustainable Transport 
- Culture and Heritage 
- Equity and Local Economy 
- Health and Wellbeing 

Priority One: Supporting Substantial and Sustainable Growth



Key Peterborough Snapshot Facts:

- The population is expected to increase from 183,961 in 2011 to 227,890 in 2036.
- 1005 new dwellings are needed each year to meet current and projected population growth.
- 4637 new homes were built between 2011 and 2016 of which 28% were affordable housing dwellings. 25% of these affordable homes were shared ownership dwellings.
- There are over 85,000 dwellings in Peterborough.
- 60% of all homes in Peterborough are owner occupied. Of these 1% are Shared Ownership homes

Peterborough continues to successfully grow as city. In January 2016 it was ranked as the third fastest growing city in the UK by population (1.5% annual growth) and as having the fourth highest housing stock growth (at 1.1% annually) with over 2,000 new homes built in the last 2 years. Housing demand is buoyant and it is likely this demand will continue.

We recognise that partnership working is key to supporting substantial and sustainable growth and we play an active role in the Greater Cambridge Greater Peterborough Enterprise Partnership (LEP). The LEP's function is to help drive forward sustainable economic growth within its wider geographical area. It brings together local businesses, education providers,

voluntary organisations and social enterprises, and the public sector to tackle key barriers to growth such as infrastructure, housing, skills and employment and funding. Peterborough's ongoing involvement in the LEP forms an important part of our ambitious plans to secure greater inward investment and influence major infrastructure decisions that affect the area's economic wellbeing.

Devolution offers another potential opportunity to support Peterborough's growth through joint working. It incentivises collaboration between local councils by devolving power, funding and decisions currently made by central government.

In response to the government's devolution initiatives, all Cambridgeshire local authorities together with Peterborough and the GCGP LEP, have worked together to put forward a proposal to create a Combined Authority.

A Combined Authority can work together to make decisions based on their agreed priorities, not national priorities. If following public consultation, the Cambridgeshire and Peterborough devolution deal is supported by residents and approved by government, it will secure decision-making powers and significant funding for areas such as housing, adult education and skills, transport and major rail and road infrastructure schemes. Devolution will provide Peterborough with a further opportunity to work in partnership with other local councils on strategic growth issues that are more effective when delivered together. The devolution proposal includes £170m towards delivering affordable housing (with £70m ring-fenced for Cambridge) as well as £20m per year, for 30 years to support infrastructure.

To ensure that Peterborough is equipped to meet our growth needs, the Council is currently preparing a new Local Plan which will set out how the city and surrounding villages will grow and develop. This will replace the Council's existing Local Plan which makes provision for 25,500 new homes and 22,000 new jobs in Peterborough between 2009 and 2026.



Case Study: Supporting substantial growth

The Peterborough Investment Partnership have identified an area close to the South Bank of Peterborough, known as Fletton Quays, for development. Fletton Quays is the first of several city centre sites to be brought forward by the Partnership for redevelopment.

The planning application was submitted in September 2015 with outline consent approved in December 2015. The proposed development will deliver much needed homes, offices and a new leisure offering on the banks of the River Nene in the centre of Peterborough.

The plans include the refurbishment of the existing listed rail buildings, providing a link to the heritage of the site whilst also looking to meet the community's future needs.



The emerging Plan is setting new targets to provide 27,625 new homes and 22,024 new jobs between 2011 and 2036 and will allocate sufficient suitable land to meet our housing demand and our employment growth needs.

These targets in the emerging Plan are informed by evidence in the Peterborough Sub Regional Housing Market Assessment Update 2015 (SHMA) which takes into account factors such as population growth, household formation rates, migration and economic growth to calculate how many new homes and what types of new market and affordable housing is needed to meet the growth needs of our city.

We know that we need all types of housing in Peterborough from high value homes that will enable business leaders to live locally, to affordable housing that meets the housing needs of the most vulnerable groups. We also need to meet the demand for mainstream market housing in the form of homes for purchase and access to a quality private rented sector. Peterborough's rural community makes up 12% of our population and has its own housing challenges. In common with many rural areas, the housing offer is focussed more towards larger owner occupied homes with lower levels of smaller properties and affordable housing than in urban areas. A more balanced mix of property sizes and tenures is needed to meet local demand in many of Peterborough's village locations.

The Council has taken the decision to play a much greater role in the growth and regeneration of the city. In January 2015 the Council established its first development joint venture with a private sector partner. Through this joint venture we will realise more opportunities for growth in Peterborough by bringing forward surplus land in the

Council's ownership to deliver new office, retail, housing and leisure facilities to the city. The Peterborough Investment Partnership has already demonstrated the benefits of the Council's direct engagement in development delivery. Planning permission has been obtained for a landmark regeneration scheme on a site at Fletton Quays which includes the delivery of 280 homes. Construction is expected to begin on site towards the end of 2016.

Separately, in July 2016 the creation of a specifically housing focussed Joint Venture between the Council and Cross Keys Homes was agreed with the objective of delivering new housing of all types and tenures. This will shift the Council's role from 'enabler' to a direct developer of housing. A £20m capital budget has been set aside as potential funding for the Council to invest in the joint venture project and £14.6m of corporate affordable housing capital funding has been allocated specifically to support affordable housing provision in projects that the joint venture, Medesham Homes, will bring forward in Peterborough.

We will continue to support other affordable housing providers to meet affordable housing demand by investing our funds accumulated from developer financial contributions paid to the Council in lieu of providing on-site affordable homes. These funds are ring-fenced for the provision of affordable housing in Peterborough. To ensure we gain maximum benefit for the city from this resource, the Council will explore a range of options with affordable housing providers including grant allocations, loans or equity investment, to determine the type of support that the Council can offer on a case by case basis.



Case Study: Peterborough's most eco-friendly housing development

Vista is the Morris Homes zero carbon housing regeneration development of 302 homes on the South Bank area of Peterborough, which includes 120 affordable homes owned by Cross Keys Homes.

These homes have been built using the latest cutting edge, sustainable technology, with energy efficient elements such as solar thermal panels, features to reduce water consumption and an advanced boiler that recovers waste heat - lowering homeowners' household bills. This site brings the largest development of its kind in the UK to Peterborough.



To achieve substantial and sustainable growth we will:

- Keep the Local Plan up to date, with the emerging Local Plan seeking to deliver 27,625 new homes by 2036.
- Support good design which provides a mix of housing, including homes for purchase and affordable homes, to support a wide variety of households in both urban and rural areas and encourage community cohesion within neighbourhoods.
- Support employment growth by ensuring the right number of homes of the right tenure in the right places at the right price for workers.
- Influence the local housing market and contribute to the delivery of our priorities for new affordable housing through the Council's new housing joint venture partnership with Cross Keys Homes, Medesham Homes.
- Support housing providers in the delivery of our priorities for new affordable housing through funding allocations from the Council's affordable housing commuted sums.
- Support the Neighbourhood Planning system to ensure communities have a greater say on the future of the places where they live.
- Collaborate with the development industry to encourage housing sites to be brought forward quickly to improve supply and minimise the gap between the number of new households forming and new homes being built.
- Collaborate with the construction industry to deliver new homes using new techniques and technologies which deliver homes which better meet the objectives of the Environment Capital Action Plan.
- Continually review our understanding of the local housing market to ensure we respond to emerging trends and can meet future needs.
- Encourage the supply of prestige homes through the planning process to support the strategy for long-term economic growth and regeneration in Peterborough.

Priority Two: Increase the supply of homes which people can afford



Key Peterborough Snapshot Facts:

- 1211 new affordable homes have been built since 2011 of which 75% have been homes available for rent.
- 20% of all housing is in the social sector.
- Average property prices are lower than the regional and national average.
- Average earnings are below the regional and national average.
- A higher than average proportion of the population are in lower skilled occupations.
- In rural areas, housing need as a proportion of supply is ten times higher than it is in the urban area of the city.
- 40% of households are unable to afford to buy a home on the open market.
- 620 additional affordable dwellings are needed each year to meet current and future housing need.
- The number of households in temporary accommodation is increasing nationally and locally.
- The number of households accepted as being statutorily homeless is increasing nationally and locally.
- Since 2011 2273 new applicants applied to join the Housing Register. 1547 applicants were accepted as homeless. 2096 people were prevented from becoming homeless

The population of Peterborough is expected to rise from around 184,457 in 2011 to 227,890 in 2036. With this increase in population comes a range of opportunities and challenges for housing provision. Everyone needs a home to live in at a price which they can afford and it is a priority of this Housing Strategy to ensure that as Peterborough grows the range of new housing which is built meets the range of needs of new households. The emerging Peterborough Local Plan will set a target for 27,625 new homes to be built by 2036 and 22,024 new jobs created. Average income in Peterborough is below the national average and house prices are also lower than the national average. However, the SHMA indicates that around 620 Peterborough households a year will be in housing need because they are unable to afford private rented housing or purchase a market dwelling. We recognise that measures must be taken to ensure the availability of housing which is affordable for these households.

Tackling empty homes is another means of increasing the supply of housing available to residents. We are committed to reducing the number of empty properties in the city, and dealing with the issues associated with long-term empty homes. Homes that lay empty for long periods are a waste of a scarce resource, and we recognise that more use has to be made of the existing housing stock. We aim to utilise the existing housing stock, whilst reducing the impact of empty homes on neighbouring residents, and highlighting the benefits of reuse to the vacant property owners.

As has already been identified, recent planning, housing and welfare reforms are likely to reduce the supply of new affordable homes for rent. New measures such as the 'Higher Rents for High Income Tenants' policy and the 'Housing Benefit cap to LHA rate' may also restrict the ability for existing tenants to afford their accommodation. There is already a higher proportion of residents in Peterborough living in deprivation than the average for England and around 22% of children and young people in Peterborough are currently living in poverty.



Case Study: Bringing empty homes back into use

The Council successfully applied for and Empty Dwelling Management Order on a property in 2014. The property was refurbished to an extremely high standard under the supervision of the Care & Repair team, and has been let to tenants since completion.



The Council's costs associated with the refurbishment will be recouped through the rental income, and the property returned to the owner after a seven year period.

Although around 20% of stock in Peterborough is affordable housing, the number of households accepted as 'statutory homeless' resulting in a duty for the Council to offer them temporary accommodation and assistance with re-housing, is higher than the average for England, despite the national picture also showing increases. According to DCLG statistics compiled from local authority returns, on 30th June 2016 the number of households in temporary accommodation in England had increased by 9%, when compared to the figures from 12 months earlier. The number of households being accepted as statutorily homeless also showed a significant increase nationally: for the quarter between 1 April and 30 June 2016, acceptances were up 3% on the previous quarter and 10% on the same quarter of the previous year.

Although we work extensively with households to try and prevent homelessness by providing advice and assistance on their housing situation and alternative housing options, the number of households accepted as statutory homeless increased from 251 in 2013/14 to 440 in 2015/16 and there is currently a significant number of households in temporary accommodation. Research indicates that when people are forced to move in to temporary accommodation their health can suffer. The uncertainty of their situation, often combined with poor living conditions, impacts both physically and mentally on individuals and families.

In January 2017 Peterborough and the other Cambridgeshire Local Authorities secured funding of £736,000 to help them develop more effective ways of tackling homelessness. The funding comes from a new £20 million "Trailblazer" fund set up by the Government to establish "a network of ambitious areas across England" aimed at tackling the root of the problem.

The areas that have been selected to pilot the new approach will look to engage with a wider group of people, not just those who

are owed a statutory duty. They will work with the Government to identify what works best and to share best practice.

The primary focus will be on spotting any early warning signs and improving coordination between all the various agencies to enable them to intervene earlier and provide the appropriate support. Emphasis will also be placed on working closely with landlords to help them maintain tenancies, resolve any problems with tenants and avoid evictions wherever possible. And more attention will be given to making people at risk of becoming homeless aware of the various means of support that are available.

The SHMA has identified that in rural areas, 76% of households are owner occupiers and there is a lower proportion of households living in rented accommodation both in the affordable and private sector. In the smallest villages and hamlets there is a significantly lower proportion of properties for affordable rent. Rural communities tend to have higher house prices and the tenure profile can create problems for younger households in accessing housing which they can afford. Additionally rural areas are dominated by properties with 3 bedrooms or more meaning that not only is there a more limited supply of affordable housing, it is also more difficult to access entry level market housing. A survey undertaken as part of the 2010 Peterborough Strategic Housing Market Assessment found that whilst incomes and savings of persons in rural areas are overall generally higher than in urban areas, given the low level of affordable housing and the limited entry level housing, there can be particular issues in accessing affordable housing locally.



Case Study: New affordable homes for residents

This project in Peterborough, was delivered in partnership by Longhurst & Havelok Homes and Westleigh Developments. This small estate of 90 homes delivered 43 affordable homes including 2 wheelchair accessible homes.

The site had previously been derelict and the scheme transformed the land into a much-needed residential area, with community green space available for all local people to use.



To increase the supply of homes which people can afford we will:

- Through implementation of the Council's planning policy we will support the provision of new affordable homes on sites of 15 or more dwellings.
- Ensure a mix of housing tenures are provided on new housing development sites including Starter Homes, shared ownership properties and affordable homes for rent to meet the needs of households with a variety of income levels.
- Work in partnership with Registered Providers to support the provision of affordable housing on sites which they own/ acquire by reducing the infrastructure requirements in line with the Council's Community Infrastructure Levy Charging Schedule.
- Work with developers and Registered Providers to ensure an ongoing supply of new build affordable housing for rent to meet the needs of households who cannot access home ownership affordable housing tenures
- Work with developers and Registered Providers to ensure that new build affordable rented homes provide the appropriate mix of house types to contribute to rebalancing the affordable housing stock to better meet the housing needs of applicants on the Peterborough Housing Register.
- Work with Registered Providers to encourage any capital raised from the sale of affordable homes as a result of Right to Buy or the reduced regulation of social housing providers to be reinvested to provide new affordable homes for rent in Peterborough.
- Work with Parish Councils and Registered Providers to support the delivery of rural exception sites which contribute to meeting the housing needs of households in rural areas and aids the ongoing sustainability of those communities.
- Reduce incidences of poverty by supporting tenants to reduce their energy costs through a mixture of providing new homes which are thermally efficient and promoting the installation of thermal improvements to existing properties.
- Work proactively with landlords and provide mediation services to prevent incidences of tenants becoming homeless including social housing tenants who may be losing their accommodation as a result of their fixed term tenancies ending in accordance with the end of lifetime tenancies for social housing tenants.
- Work with landlords and tenants to ensure that residents are supported as they transition from Housing Benefit to Universal Credit to prevent rent arrears from accumulating.
- Maintain good relationships with landlords to increase the opportunities for people on lower incomes to access private rented accommodation.
- Utilise Direct Housing Payments to support people to secure appropriate accommodation for rent by offering loan/grant payments for rent in advance and tenancy deposits.
- Support existing tenants of social housing properties, including those affected by the 'Bedroom Tax' to downsize into smaller affordable properties to ensure that they are not accruing unnecessarily large rent and energy costs, by offering them an increased priority on the Peterborough Housing Register in line with the Common Allocations Policy.
- Encourage landlords to support tenants who are adversely affected by the Benefit Cap to ensure that they make the necessary rent payments to avoid rent arrears and maintain their tenancies.
- Support tenants aged up to 35 years of age who are living in flats and houses to respond to the changes in the Housing Benefit legislation which may mean that from April 2018 their maximum Housing Benefit/Universal Credit (Housing) entitlement will be restricted to the Local Housing Allowance Rate for shared accommodation.
- Explore the opportunity of offering Empty Homes Assistance to owners of empty properties in order to carry out refurbishment work to enable the property to be brought back into use and offered to families in housing need.
- Increase the amount and type of temporary accommodation which is available to people to whom the Council owes a duty to rehouse as a result of homelessness legislation.



Priority Three: Improve housing conditions to support health and wellbeing



Key Peterborough Snapshot Facts:

- 1,346 Disabled Facilities Grants have been provided since 2011.
- 699 enforcement interventions taken in the private rented sector since 2011.
- A Selective licensing scheme will be implemented on 1st December 2016.
- 20% of all homes are privately rented.
- 3% of homes are in disrepair.
- 13% of owner occupied households and 20% of private rented households are in fuel poverty.
- Life expectancy is lower in Peterborough than the national average. 2096 people were prevented from becoming homeless.

Affordable, warm, dry, secure housing is associated with better health outcomes and helps communities to thrive. Poor housing can contribute towards the prevalence of many preventable diseases and is connected to injuries due to falls particularly in older people. Household overcrowding can result in an increased risk in the spread of infection. Poor housing conditions have also been identified as having an adverse effect on mental health. Fuel poverty and indoor cold is linked with excess winter deaths and cardiovascular problems. The highest concentration of fuel poverty and excess cold in the private sector in Peterborough are found in the urban wards of Central and Park and the rural wards of Barnack, Eye and Thorney and Northborough.

The Health and Wellbeing Strategy estimates that poor housing conditions are responsible for over 651 harmful events requiring medical treatment every year in Peterborough. The estimated cost to the local NHS of treating these is £2.2M annually.

Selective Licensing was introduced in designated areas of Peterborough on 1 December 2016. The Housing Act 2004 gives councils the power to require residential landlords to obtain a licence in order to let property to tenants within a designated area. Its aim is to improve the quality of life for all local residents by ensuring a consistent high standard of management of private rented homes in that area. Private rented homes account for just under 40% of the homes in Peterborough's selected licensing areas. Through Selective Licensing we aim to not only improve housing conditions where defects/hazards are identified, but also to improve the image and perception of the area to encourage more settled communities.

Registered Providers in Peterborough have significantly invested in their stock to ensure all dwellings meet the national Decent

Homes standard. However some properties in the private sector are in poorer condition. The estimated number of dwellings in Peterborough's private sector stock with levels of disrepair classed as a serious hazard under the Housing Act 2004 is 7,952. The estimated average cost of mitigating hazards per dwelling is £3,548 resulting in a total cost of £28.2m.

Improving housing conditions in Peterborough will enable better living conditions, reduce illness and promote higher levels of achievements for residents, particularly in education and employment. The Council's proactive approach to improving health and tackling poor housing standards is demonstrated through:

- Working in partnership to utilise a £2.7m grant from the Green Deal Community Fund to provide external wall insulation, loft insulation, boiler and window replacements in 'hard to treat properties' in the city;
- Creating a partnership with Empower Community Management to offer free solar PV to all private sector residents in Peterborough;
- Launching the UK's second Council branded community tariff 'Peterborough Energy' allowing households to switch provider with overall average savings of around £248 per annum;
- Enforcement action against private sector landlords to address unsafe living conditions;
- Implementing a selective licensing scheme from 1st December 2016 which will affect around 6205 privately rented properties raising the standard of private rented accommodation and therefore improving the health and well-being of those tenants;
- supporting disabled, vulnerable, old and frail people by providing adaptations, handy person jobs, repairs and maintenance work to enable people to live safely in their homes; and
- introducing assistive technology to enable people to be more independent, remain in their own homes and participate more in communities.



Case Study: Free solar panels for Peterborough residents

The Council entered into a strategic partnership with social enterprise Empower Community Management LLP in December 2014.

Commencing a solar panel installation programme from March 2015 in targeted areas of Peterborough and rolling out across all areas of the city from October 2015.



Adaptation and repair work can prevent falls and accidents, reduce the need for, or extent of, domiciliary care, prevent premature moves into residential care and assist hospital release by allowing care to be delivered at home.

Adapting and repairing homes and improving thermal efficiency is a key priority both in improving health outcomes and contributing to the Peterborough Environment Capital Action Plan.



Case Study: External wall insulation for Park Homes

The programme of providing external wall insulation for park homes is funded by the Repairs Assistance Housing Capital grant funding.

Households benefitting from this scheme are identified as fixed income, older people likely to be in fuel poverty. The programme started in 2015 and is continuing until all local sites have been appraised and the appropriate work undertaken.



To improve housing conditions to support health and wellbeing we will:

- Deliver a new Home Service Delivery Model which brings together Therapy Services, Re-ablement, Assistive technology and the Care and Repair Improvement Agency, to make grant delivery more effective and customer focussed.
- Provide mandatory Disabled Facilities Grants for adaptations so that people living in all tenures of housing can live independently in their own home.
- Provide support to assist people to move to more suitable accommodation if their existing accommodation is unsuitable for adaptation.
- Explore ways in which the extra Disabled Facilities Grants allocation within the Better Care Fund can be utilised to provide discretionary funding for works that will reduce hospital admissions, readmissions and enable people to be discharged from hospital more quickly.
- Provide minor Aids and Adaptations to assist people to maintain their independence.
- Provide a Handyman service for vulnerable people to undertake small labour tasks that help to keep them safe at home and to prevent falls and accidents.
- Reduce the number of hazards in homes especially those associated with risk of injury or adverse health conditions through the Repairs Assistance Programme.
- Take housing enforcement action to tackle poor standards within the private rented sector by ensuring landlords provide safe, warm and decent accommodation for their tenants.
- Introduce a Selective Licencing scheme in designated areas of Peterborough on 1st December 2016 to ensure that all private rented properties within the designated area are managed to a satisfactory standard.
- Reduce the number of empty homes in Peterborough by engaging with homeowners, taking enforcement action and undertaking management orders.
- Respond to the measures in the Climate Change Act 2011 which prevent landlords from refusing a tenant's request to have energy efficiency measures installed and requires properties with the lowest energy efficiency ratings to be removed from private rented stock from 2018 onwards.
- Reduce fuel poverty by improving housing conditions and providing access to thermal efficiency measures.
- Target properties with excess cold by working with rural communities that have a large proportion of off-gas heated properties especially those households living in fuel poverty. Review the efficiency of homes and work with communities to improve standards.



Priority Four: Supported and Specialist Housing



Key Peterborough Snapshot Facts:

- The number of adults with a learning disability is forecast to rise by 10% by 2030
- The number of people with physical disabilities is forecast to rise by 14% by 2030
- The number of people aged over 65 years is expected to grow by about 28% between 2013 and 2023
- Registered Providers own over 2000 supported housing dwellings.
- Assistive technology has been provided to 1360 people since 2011.
- 79 dwellings in affordable Extra Care schemes have been provided since 2011.
- 45 new homes have been built by Registered Providers for people who come into contact with Adult Social Care services, since 2011.
- Registered Providers have built 517 new homes which meet the Lifetime Homes standard since 2011.
- Registered Providers have built 24 new wheelchair adapted homes since 2011.

The availability of appropriate good quality housing and housing services is key to supporting vulnerable people to live successful and independent lives.

The Council is committed to stimulating and shaping a diverse, active market where people with care and support needs, their families and carers are included and involved in community, economic and social life. Community based independent living can take a number of forms, from living in mainstream general needs housing with floating visiting support for people with low level needs, shared living in houses or bungalows with on-site support for those with higher needs and purpose built supported housing schemes.

As the population of Peterborough continues to grow, so too do the numbers vulnerable people and those with support and specialist housing needs. This increase poses a challenge to the Council both in terms of ensuring the availability of suitable accommodation and promoting the health and wellbeing of these households in response to the requirements of the Care Act 2014. The current Meeting Housing Needs policy in the adopted Local Plan seeks the provision of 30% of dwellings on sites of 15 or more to be provided as affordable housing. The policy indicates the tenure split between rented and shared ownership for the affordable housing provision subject to viability. Within the emerging Local Plan, this policy will be replaced with a new policy which will emphasise prioritising the provision of affordable housing which meets needs of the most vulnerable people living in Peterborough.

The Council's ring-fenced affordable housing capital funds paid to the Council by developers in lieu of providing on-site affordable homes under the requirements of the Meeting Housing Needs policy in the Local Plan, provides another opportunity for the Council to support housing for the most vulnerable members of the community. We will seek to prioritise investment of these funds in schemes providing supported and specialist homes in Peterborough.

Meeting the needs of Adult Social Care and Health and Wellbeing Services client groups

The accommodation needs of people who come into contact with Adult Social Care and Health and Wellbeing Services provided by the City Council have been documented in a portfolio of accommodation strategies. In recognition that these documents now need to be updated, and to provide a consolidated overview of the accommodation needs of all of the various client groups that Adult Social Care and Health and Wellbeing services support, the Council is now looking to produce a single Commissioning Accommodation Strategy. This document will provide headline information about the accommodation requirements for the following client groups and the tenures and accommodation types identified to meet their needs:

Client Groups

- Learning Disability and Autism
- Physical Disability and Sensory Impairment
- Mental Health
- Older People

Tenures

- Social Rented
- Private Rented
- Shared Ownership

Accommodation Types

- General Needs Rented Housing (with or without adaptations)
- Shared Accommodation (shared general needs accommodation)
- Supported Accommodation (bespoke and purpose built accommodation)
- Sheltered accommodation (older people)
- Extra Care Housing (older people)
- Residential and Nursing





Case Study: Housing with support for young people

Changemaker House is an Axiom Housing Association Scheme which provides 15 flats for young people aged 16-25 years of age, who are ready to live independently, but with some support in place.

Each flat has its own kitchen and bathroom. There are no shared facilities which makes this excellent 'move-on' accommodation: an option for young people on their journey into full independence.

Each resident has a named key worker who is based at Axiom's sister scheme, Peterborough Foyer, who spends time with them at Changemaker House.



An Adult Social Care Market Position Statement (MPS) has also been prepared by the Council. This tool will influence market activity in the development of additional supported accommodation and care services to meet the specific needs of those Adult Social Care and Health and Wellbeing services client groups. The MPS analyses the current provision of supported accommodation and the prevalence of each type of accommodation relative to the population. It provides a forecast of the future need for each type of accommodation and projected gaps in provision. In terms of the accommodation needs of people with learning disabilities, autism and mental health problems, there is also a focus on supporting people placed in out of area residential and hospital/secure settings to return to the city to live in community based independent settings.

The MPS clearly sets out that the Council's first priority is to support people to remain or regain their independence whenever possible. This means promoting preventative services including assistive technology to improve independence; holistic care interventions that avoid people being unnecessarily being admitted into hospital; and reablement services that promote earlier safe discharge from hospital. It is recognised, however, that while independent living is the desired outcome for many people, residential and/or nursing care remains important for those unable to live with or without support in independent settings.

The final adopted Commissioning Accommodation Strategy and the Market Position Statement will form part of the housing related strategic documents that sit behind this Housing Strategy.

Meeting the housing needs of other vulnerable groups

Rough Sleepers

One of the strategic aims of the Council's current Homelessness Strategy is to reduce and prevent rough sleeping. It includes a range of measures aimed at tackling and preventing rough sleeping including;

- Working with partner agencies to identify people at risk of rough sleeping
- Working with partner agencies to deliver the 'No Second Night Out' (NSNO) initiative which aims to take rough sleepers off the streets by offering immediate shelter and to support them into a more stable environment
- Working with the faith sector to develop service to empower rough sleepers to leave the streets and not sustain street based lifestyles

The Homelessness Strategy 2013-2018 which was adopted in November 2014, forms part of the housing related strategic documents that sit behind the Housing Strategy.

Young people and care leavers

Some young people and especially 16 and 17 year olds who present to the Council as homeless, require additional support to prepare for independence in adult life. A joint protocol between the Housing team and Social Care

ensures that the appropriate services are offered to each young person. The Council works with Registered Housing Providers in Peterborough to ensure that there are a range of accommodation schemes available to meet the needs of young people. These schemes address related issues such as enable access to benefits employment and living skills and are available to young people aged under 25 years.

The Council recognises that suitable, safe housing underpins success in other areas of life. For those leaving the care off the local authority it is particularly important that their housing needs are met promptly. The Housing team work closely with Social Care and other agencies to ensure an appropriate package of support. For care leavers ready to take responsibility for a tenancy, the highest priority for re-housing is awarded. Care leavers also have additional entitlement to Housing Benefit to mitigate the impact of changes to Housing Benefit entitlement for people aged under 35.

Other specialist housing needs

The housing needs of the following identified specialist housing needs groups is considered within the context of current and projected demand and need from these groups in Peterborough:

Gypsy, Traveller and Travelling Showpeople

The Council has worked in partnership with eight other Local Authorities and consultants to prepare an up to date Gypsy, Traveller and Travelling Showpeople's Accommodation Assessment which was published on 10th October 2016.

The assessment takes into account the definition of Gypsies and Travellers as provided in the revised national Planning Policy for Traveller Sites which came into force in August 2015. This states that households who have ceased travelling permanently, will no longer meet the definition of a Traveller for the purposes of assessing accommodation needs in a Gypsy and Traveller Accommodation Assessment.

To inform the assessment a survey was undertaken which attempted to interview all known Gypsy and Traveller households in the study area. Based on the findings from the survey, and applying the updated planning definition, the assessment identified no additional 'known need' for Gypsy and Traveller sites in Peterborough or Travelling Showpeople sites and no 'known need' for Transit sites.

However, the assessment also took into account the potential accommodation needs of the number of households that did not participate in the survey, but may still meet the new planning definition. This 'unknown need' results in a potential need for up to 16 pitches between 2016 and 2036 in Peterborough. Local authorities are not required to identify pitches to meet this 'unknown need' but can use the information to inform their policy development. Therefore while the emerging Local Plan does not identify specific land for the development of Gypsy and Traveller sites to meet this potential 'unknown need' the proposed policy sets out the criteria that the Council will apply when considering individual planning applications for Gypsy and Traveller sites from households that meet the new planning definition.



The accommodation needs of households that do not meet the new planning definition, i.e. households that have ceased travelling permanently, are now covered under provisions in the Housing and Planning Act 2016. The housing needs of these households will need to be assessed as part of the wider housing needs of the area through the Strategic Housing Market Assessment process and will form a subset of the wider need arising from households residing in park homes.

Armed Forces Personnel

Military service is a unique form of employment and a way of life which for some may have a lasting impact even after they have returned to civilian life. Leaving the military may mean having to relocate, move home, find new employment and undergo a change in lifestyle.

Within Peterborough there is one armed forces base at RAF Wittering which is home to around 1500 personnel. The Council recognises the difficulties which may be faced by armed forces personnel in seeking new accommodation. Accordingly, within the Peterborough Common Housing Register Allocations Policy serving and former members of the forces and bereaved spouses and civil partners of members of the forces who are eligible for rehousing will be given additional priority to ensure that their housing needs are addressed at the earliest possible opportunity.

Student accommodation

Appropriate and affordable student housing in the city is essential to meet the needs of this currently modest in number but important specialist group. Between 2013 and 2015, there has been growth in the provision of student accommodation in the city and this currently fulfills the needs of the student community. With Peterborough's ambitions for establishing a new independent campus style Peterborough University as part of the Devolution Deal, it will be important to respond to any changes or increases in the accommodation needs of students seeking to study in Peterborough. The vision for Peterborough's University is to have an undergraduate population of 12,500 students by 2035.

Key worker housing

Key worker housing is usually provided to key public sector employees who provide an essential service and who may find it difficult to access housing in the area where they work. Key worker housing initiatives can provide discounted home ownership, shared ownership or discounted market rent products in areas where market housing is unaffordable.

Average salaries for nurses, social workers and newly qualified teachers in Peterborough are equivalent to the average median household income in Peterborough.

The SHMA indicates that across the Peterborough Sub region, more than 40% of households have an income which is lower than the median household income in Peterborough and accordingly the provision of housing initiatives which are limited to key workers are not considered to be a higher priority than the general affordable housing policy.

Households which include a key worker are eligible to apply for affordable housing in Peterborough in line with the criteria in the Peterborough Common Housing Register Allocations Policy.



Case Study: Extra Care Housing

Kingfisher Court is Peterborough's most recently completed high quality extra care scheme. It is provided by Cross Keys Homes and consists of 79 one and two bedroom apartments.

The scheme also offers an on-site restaurant, a communal lounge, a hairdressing salon and landscaped gardens.

There is a dedicated care team on site 24 hours a day to respond to planned care needs and emergency situations.



To ensure that a range of supported and specialist accommodation is available in Peterborough we will:

- Work in partnership with service users and partners to commission coordinated, effective services and solutions that will prevent or delay escalating support and service needs.
- Continue to support the Personal Care and Support Framework to supply support in the home and in the community for people aged over 65, people with a learning disability and people with a mental health issue to ensure personalised support is provided that seeks to increase levels of independence and access to services enabling people to remain in their home.
- Support re-ablement services which provide intensive social care support aimed at maximising independence, health and wellbeing especially following a period in hospital to enable people to return to their homes.
- Identify housing solutions for adults with mental health needs, learning disabilities, autism and behaviours that challenge to return to Peterborough from out of area assessment and treatments.
- Maximise the opportunity of independent living with the installation and use of Assistive Technology in every setting.
- Broaden the range of independent living with the expansion of the Shared Lives Scheme that supports people to live in the community from every client group.
- Explore opportunities to provide specialist registered accommodation for people whose needs are so complex that they cannot be met within a community based environment, to reduce the use of registered care placements because of the lack of appropriate accommodation and support.
- Work with Registered Providers and private landlords to ensure a range of local accommodation options are available to promote best outcomes for people on the autism spectrum, with a learning disability, mental health illness or a physical or sensory disability.
- Work with providers to re-model under used residential home accommodation for people with a learning disability and encourage the conversion to supported living accommodation.
- Encourage the provision of and access to crisis accommodation and a complex care facility for people with complex mental health needs as an alternative to hospital admission.
- Support the policy in the emerging Local Plan seeking the provision of dwellings as accessible and adaptable designed to Category 2 of Part M of the Building Regulations 2015.
- Support the policy in the emerging Local Plan seeking the provision of a proportion of dwellings as wheelchair user homes designed to Category 3 of Part M of the Building Regulations 2015 on identified new housing sites.
- Work with private sector partners to encourage the provision of additional residential and nursing care accommodation to increase the current provision in Peterborough to meet growing demand for this accommodation.
- Monitor the demand for extra care accommodation and sheltered accommodation to ensure that any increased level of need is identified at an early stage to provide sufficient timing for additional facilities to be developed.
- Work with Registered Providers to ensure that sheltered accommodation is fit for purpose and fully utilised by those with the greatest need.
- Support the provision of accommodation for Gypsy & Travellers in line with the findings of the emerging Gypsy & Traveller Needs Assessment review.

Monitoring delivery of the Housing Strategy

To ensure the priorities of the Housing Strategy remain current and appropriate throughout its lifespan, regular reviews will be undertaken and an annual report will be published which sets out:

- Progress towards each of the priorities
- Changes in legislation or local priorities affecting the housing sector
- A profile of new risks and opportunities which impact on the council's ability to meet local housing needs
- An update on any new actions arising

Glossary of terms

Neighbourhood Planning

Neighbourhood planning is a right for communities introduced through the Localism Act 2011. Communities can shape development in their areas through the production of Neighbourhood Development Plans, Neighbourhood Development Orders and Community Right to Build Orders. These tools empower local people to ensure that they get the right types of development for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area.

Statutorily homeless

A household will be considered as statutorily homeless by their local authority if they meet specific criteria set out in legislation. Broadly speaking, somebody is statutorily homeless if they do not have accommodation that they have a legal right to occupy, which is accessible and physically available to them and which it would be reasonable for them to continue to live in. In cases where an authority is satisfied that an applicant is eligible for assistance, is in priority need, and has become homeless through no fault of their own, the authority will owe a main homelessness duty to secure settled accommodation for that household. Such households are referred to as acceptances.

Community Infrastructure Levy Charging Schedule

The Community Infrastructure Levy (CIL) came into force in April 2010. It allows local authorities to raise funds from developers undertaking new building projects in their area. The money can be used to fund a wide range of infrastructure that is needed as a result of development. This includes new or safer road schemes, flood defences, schools, hospitals and other health and social care facilities, park improvements, green spaces and leisure centres. Local authorities implementing CIL must produce a charging schedule setting out the charge rates for different types of development in their area.

Domiciliary care

Domiciliary care is care provided to people who still live in their own homes but who require additional support with household tasks, personal care or any other activity that allows them to maintain their independence and quality of life.

Residential care

Residential care refers to long-term care given to adults or children who stay in a residential setting rather than in their own home or family home. There are various residential care options available, depending on the needs of the individual.

Thermal efficiency

The ability to use or produce heat without wasting materials, time, or energy

Supported housing

Supported housing is an umbrella term which is applied to a whole range of housing based solutions for vulnerable people. It caters for a wide range of client groups with diverse needs who require different levels of support in a range of accommodation models.

Extra Care Housing

Extra Care Housing is housing designed with the needs of frailer older people in mind and with varying levels of care and support available on site. People who live in Extra Care Housing have their own self-contained homes, their own front doors and a legal right to occupy the property.

Lifetime Homes

The concept of Lifetime Home design standard was created to make homes more easily accessible and adaptable homes for lifetime use, from young families to the elderly and individuals with temporary or permanent physical impairment. The Lifetime Homes Standard has been replaced by Part M of the updated Building Regulations introduced from October 2015 and includes requirements similar to the Lifetime Homes Standards.



Peterborough City Council
Town Hall, Bridge Street, Peterborough PE1 1HF
Telephone: 01733 747474
www.peterborough.gov.uk



Peterborough Housing Strategy 2016 – 2021

Report on comments received in respect of the Consultation Draft version (November 2016) and a response to the Key Issues raised

Foreword

This document sets out a summary of the comments and issues raised at the Consultation Draft stage (November 2016 – January 2017) of preparing the Peterborough Housing Strategy 2016 – 2021 together with the Council's response to the key issues raised.

This is a public document, and helps meet Peterborough City Council's commitment to consult and keep people informed of progress on the preparation of key policy documents that affect the authority area.

The Housing Strategy Team at Peterborough City Council has prepared this document.

Introduction

- 1.1. Peterborough City Council is very pleased with the response to the public consultation on the Draft Peterborough Housing Strategy 2016 – 2021. The consultation took place between 28 November 2016 and 16 January 2017. We particularly thank all those who took the time to write to us with your thoughts, ideas and concerns.
- 1.2. As part of the consultation, the draft Housing Strategy and an online consultation survey was published on Peterborough City Council's website. Emails were sent to a range of key stakeholders to make them aware of the consultation and inviting their feedback.
- 1.3. The purpose of this document is to highlight to everyone a summary of what was said and where possible how we propose to take these comments forward.
- 1.4. Some of the responses received were very detailed in nature. This document cannot summarise every point made, but rather it tries to capture the most important or frequently mentioned issues.
- 1.5. On the following pages, we set out in a standard format the comments received for each policy and explanatory text relating to it. We also incorporate any general comments made in regard to this document.
- 1.6. In most instances, we have kept the comments as anonymous because what is said is more important than who said it.

Draft Peterborough Housing Strategy 2016-21: Key Issues

Comments relating to question one: Does the draft Housing Strategy cover all the main national and local policies and strategies in the National and Local Context sections of the document?	
Summary of comments received	<ul style="list-style-type: none"> The national and local context is well explained and clearly informs the four key priorities for the Peterborough housing agenda. The document details the opportunities and challenges provided by a range of current legislative changes relevant to the housing sector and the expected impact on the housing needs and demand in Peterborough. Some national policies have changed since this draft was written and these changes need to be reflected in the full strategy such as the Rents for High Income Tenants (Pay to Stay) policy and delays around the roll out of Voluntary Right to Buy to housing association tenants The national priorities are misguided. Suitable housing for people in the 3rd age is completely missing. National economic development needs to shift from the South East to the North and building should be focused on community not on just housing Neighbourhood planning is currently in spin - local people have little opportunity to influence the developers who are just in it for profit. Neighbourhood plans should form part of the key documents included in the diagram setting out the key local documents that inform and underpin the Housing Strategy – even though there are not any Neighbourhood Plans in place at present it is likely that they will begin to emerge within the life of the Housing Strategy
Response	<ul style="list-style-type: none"> Support, concerns and comments noted. Updates to the policy context will be updated to reflect changes since the publication of the draft Housing Strategy Neighbourhood Plans will be added to the Key Local documents diagram

Comments relating to question 2: Do you agree with the four key priorities identified for the Peterborough housing agenda?	
Summary of comments received	<ul style="list-style-type: none"> Agree. They are clearly linked to the expected continued economic and population growth in Peterborough from 183,961 to 227,870 by 2036 <p>Priority one: Supporting Substantial and Sustainable Growth</p> <ul style="list-style-type: none"> Disagree. Over the last 10 years we have seen the population of the city grow and services reduced. To pay for the increased population council homes have been closed, services reduced, property sold off. The reduction of services for the existing community will continue to go downhill with an increasing population. Disagree. Building more houses, particularly on agricultural land, increases the problem of self-sustainability for this country Disagree. Sustainable housing is key transformation of society. Growth is the thing that is wrong. <p>Priority two: Increase the supply of homes that people can afford</p> <ul style="list-style-type: none"> Affordable homes is not about 'Starter homes' that are inadequate for the needs of residents. Poorly designed housing has a real cost on a city's healthcare, crime and transport. Housing rent allowances too low. <p>Priority Three: Improve housing conditions to support health and wellbeing</p> <ul style="list-style-type: none"> This is a vital priority. Housing efficiency is a major climate change intervention. Any second home or rented property needs to add a lot more value to a city. The buy to let sector has created poor disconnected communities. Energy Grants by the LA need to be offered to local persons i.e. pensioners or on benefits where no charge is applied. <p>Priority Four: Supported and Specialist Housing</p> <ul style="list-style-type: none"> Specialist housing is important: the scale of development in this respect is inadequate. The elderly need a whole new sector of housing which helps with healthcare, prevents social isolation and frees up large homes with single occupants. It's not about old people's homes it is a new style of housing neighbourhoods that would attract retired people to continue to be effective participants in society
Response	<ul style="list-style-type: none"> Support, concerns and comments noted. Peterborough will retain its growth ambitions. The evidence associated with our growth

	<p>targets justifies this level of growth.</p> <ul style="list-style-type: none"> Free solar PV panels are available to private sector residents in Peterborough and Green Deal grant funding is available to improve the energy efficiency of properties to reduce energy bills. PCC offer Repairs Assistance funding when excess cold is identified as a hazard due to inefficient/broken down boiler and central heating systems. Peterborough's Market Position Statement seeks to address the housing needs of older people.
--	---

<p>Comments relating to question three: Do you agree with the actions identified to achieve each of the four priorities?</p>	
Summary of comments received	<p>Priority one: Supporting Substantial and Sustainable Growth</p> <ul style="list-style-type: none"> Support the use of s106 commuted sums to fund affordable housing provision in the City but this money is best used to provide direct grant rather than loans. Given that 40% of households cannot afford market housing (rent or buy) it is particularly important to secure the provision of affordable rented homes that may otherwise fail to attract grant funding from national or regional budgets. In addition, grant should also be used to ensure the provision of supported housing that currently requires higher levels of grant per unit due to the impact of the implementation of the Local Housing Allowance on supported housing rents on most supported housing. It is unclear whether any statistics for owner occupiers with mortgages includes shared owners. Given that this is currently the fastest growing tenure type it would be useful, to have these numbers separated out, in order to ensure the needs of shared owners and potential shared owners are being catered for with all strategic decisions, and numbers can be monitored going forwards. Large sites are not deliverable in timescales of demand as has been seen. More smaller sites need to be allowed and developed creating local employment and support. Not profit for large house builders or land owners Site from 10 to 45 units are good sites that can be turned around and developed quickly. Commercial property should not be allowed to remain vacant if it has already been vacant for over one year. Vacant commercial property is also an eyesore and will attract no-one to this city. Less growth, more quality and more transformation. Don't build more houses
Response	<ul style="list-style-type: none"> Support, concerns and comments noted. It is intended that S106 funds can still be allocated as grant, each funding request will be considered on a case by case basis Statistics indicating levels of shared ownership will be added. Site allocation is undertaken as part of the development of the Local Plan. Sites for 10 dwellings or more are included in the site allocation process.
	<p>Priority two: Increase the supply of homes that people can afford</p> <ul style="list-style-type: none"> The action point to increase the amount and type of temporary accommodation could be strengthened. There is a real need to develop a comprehensive and proactive strategy to tackle homelessness that includes: emergency accommodation; longer term TA (move-on accommodation); and support and life-skills training to prevent homelessness; and the 'revolving door' effect of repeat homelessness. There is concern that the need to ensure that Starter Homes are featured in all new housing developments as acknowledged, will exclude both those whom are not eligible to purchase and those who cannot afford this option and that provision of new Starter Homes will affect the provision of affordable rented or shared ownership housing. New funding programmes/initiatives being made available to deliver more homes for purchase is likely to result, as acknowledged, in a reduction in new homes offering rented tenures - these two developments are likely to affect vulnerable groups adversely and disproportionately. There is concern that the statutory requirement to reduce social housing rents by 1%

	<p>each year for four years will effect Registered Providers' revenue and that this may result in fewer resources being available to invest in the management and maintenance of existing stock and the provision of new affordable homes.</p> <ul style="list-style-type: none"> • When the Housing Benefit capped at Local Housing Allowance rate for social housing tenants comes into effect, that more vulnerable people living in social housing who may experience difficulty finding employment, will be expected to contribute towards their rent from their own limited income. It can be anticipated that there will be an increase in those with rent arrears, or seeking loans and of potentially being at risk of and/or becoming homeless. Again, this is likely to affect vulnerable groups adversely and disproportionately. Welcome a response as to whether the increase in crisis presentations by people in regard to their ability to maintain their tenancy and/or potential increase in those presenting as homeless, has been scoped and addressed.
Response	<ul style="list-style-type: none"> • Concerns and comments noted. • Additional text in the National Context will refer to the new Housing White Paper. This indicates a shift in the government's new proposed policy position on Starter Homes • Additional text will be added to the strategy to reflect the council's recent successful bid for additional DCLG funding under the homelessness prevention trailblazer scheme. This funding will help to tackle homelessness by carrying out prevention activity earlier and working with a wider group of people – not just those who are owed the main homelessness duty.
	<p>Priority Three: Improve housing conditions to support health and wellbeing</p> <ul style="list-style-type: none"> • Cross Keys Homes strongly supports this priority. We would also be very interested expanding our own provision of a handyman service at preferential rates in partnership with PCC and continuing to expand the partnership working on assistive technology. • The aim to support health and wellbeing by various initiatives and partnership working is welcomed such as - by providing adaptations, assistive technology, repairs and maintenance work to enable people to live safely and more independently in their homes; and through the implementation of the Housing and Planning Act 2016 in tackling rogue landlords. • Can people if living in privately rented accommodation access adaptations to their homes if such adaptations, especially if structural, are resisted/declined by the landlord? If they are unable to access these adaptations, will the person be supported in finding more suitable housing? Providing aids and adaptations is often a central component to ensuring people can live independently for longer, avoid residential/nursing care and enable effective and timely discharge from acute health settings.
Response	<ul style="list-style-type: none"> • Support welcomed. • Funding for adaptations can be granted to people living in all tenures including private rented homes. If the accommodation is unsuitable for adaptation the household will be supported with moving to more suitable accommodation. Text will be added to the strategy to clarify this point.
	<p>Priority Four: Supported and Specialist Housing</p> <ul style="list-style-type: none"> • Very strong reservations about the proposal contained in the strategy and in the emerging local plan seeking all new build properties to comply with Category Two of Part M of the Building Regulations the following reasons: <ul style="list-style-type: none"> a) Category One of Part M is sufficient in itself to meet the needs of the vast majority of anticipated residents over the life time of the building. There is no evidence to show that lifetime homes (or their equivalent under the new regulations) have been adapted in significant numbers to meet the needs of existing residents. b) It will increase the costs associated with providing new homes by an estimated 10-15% (due to the additional works required in designing and building a structure that can be adapted in the future). c) Further costs will be incurred when building flat blocks, which will all require lifts regardless of the size of height of the block, or of the intended client group. This additional facility will also increase service charges for residents needlessly. d) These additional costs and service charges will contribute to a worsening of scheme viability for affordable rented housing and is likely to lead to an overall reduction in the numbers of affordable housing provided in Peterborough, which is contrary to the other objectives contained in the strategy (and which may particularly be the case if it is more viable to deliver affordable housing in other local authority areas where this policy is not

	<p>applied).</p> <p>It is suggested that the Council work with developers and RPs to provide an overall proportion of new homes to be specifically designed for households with special needs. This need not be done across every site, but rather should be done in a strategic way, balancing opportunities for provision with assessed housing need for various client groups.</p> <ul style="list-style-type: none"> • Fully support the commitment to build homes for older people with care needs but concerned that the supply of housing suitable for the over 65s without a current support need may be overlooked. The active are often looking to downsize, thereby freeing up larger homes for families, but we need to ensure there is suitable properties available to them, without resorting to sheltered accommodation. • The impending cap on supported housing rents to LHA levels has the potential to have severe impacts on both housing providers and tenants of existing schemes, and on new developments. There is a risk that social supported housing becomes unviable to providers and they seek different tenures when properties become void. There needs to be a clear strategy on how PCC will work with providers to support the existing supported housing and develop new, much needed specialist accommodation. • Needs more clarity on providing specialised housing for those in most need i.e. those who receive NHS Continuous Health Care (CHC) and live in the community. Life-time-homes standard housing are being used inappropriately for people with severe disabilities. • The strategy is well articulated and addresses supported and specialist housing needs for defined vulnerable groups including those with mental health issues. We await the Commissioning Accommodation strategy that will provide more detail and information about the tenure and accommodation needs of these vulnerable groups of people. • Welcome the clear commitment, in line with the 5 year forward view for mental health and as referenced in the Market Position Statement (MPS) on supporting people placed out of area in residential and hospital/secure settings, to be able to return to the City to live in community based independent settings. • In view of the expected growth in population, particularly people with support needs and the need to provide appropriate accommodation, it would be helpful to have comment regarding the links that are in place to address the effect on the City's infrastructure and facilities in supporting and sustaining such growth and expansion – from access to the necessary levels of primary and acute health provision, social care provision, education, and the impact on the transport system. Of particular concern is the expected development of office accommodation into residential developments which does not need a planning application which would have previously considered such infrastructure issues. • Page 17 relating to Armed Forces Personnel; RAF Wittering is described as an army base There are Army bases close by outside Peterborough but it is likely that their personnel might feel a gravitational pull towards Peterborough as the nearest major town/city.
Response	<ul style="list-style-type: none"> • Support, comments and concerns noted. • The proposals regarding extending Category Two of Part M of the Building Regulations to all new build properties will be considered as part of the outcome of the consultation on the emerging Local Plan. • The Local Plan considers infrastructure needs as part of the process of allocating sites for new housing. In the National Context section of the strategy we have highlighted the challenges that permitted development rights which allow conversion of office accommodation to residential present in terms of ensuring that homes are developed in areas with appropriate infrastructure. • The text relating to RAF Wittering will be corrected.

Comments relating to question four: Are there any key actions missing that would help deliver the priorities?	
Summary of comments received	<ul style="list-style-type: none"> • Provide finance to educate and incentivise people to have fewer children. • The ability for people to work from home is a vital part of the emerging future - preventing the need to travel and creating more viable communities. It is not a housing strategy it is a community strategy - housing leads to development for profit as the priority. • The priority today is not more housing, it is about transforming communities to address the issue of climate change today, changing needs of young and old populations, radically reduce the cost of dwellings through factory fabrication methods and create communities that do not have the need to commute. • Peterborough needs to significantly improve its city walking and cycling. It may be better than many cities however it is a long way from what is possible and what is needed. • More detailed study needed of who is on the waiting list + closer working with NHS CHC team as to who is living in Peterborough that need more specialised housing and are not getting it. • I would like to see that disabled people and older people are given a chance to tell the council what they need and how their present accommodation is not working for them. I think the council would learn a lot. Education of council personnel on the key differences in the build standards between PrtM4(2) and what is really needed (3b) + some common sense re some of the min dimensions which are a joke in both for electric chair users. Peterborough has failed to provide adequate housing for the most in need in this city and I do not see anything in this document that will correct that failure. • In promoting health and wellbeing, and sustainable development it is often the case that the large social housing provider (Cross Keys) which took over the council's stock, provides a programme of enhancements such as external insulation; solar panels replacing old boilers and old windows and doors. It would be an excellent opportunity if the contractors and Cross Keys could also offer the same refurb or enhancement to the private houses at the same time as they are doing the social housing on the same estate. There would be savings for the owners and where these are private landlords, this would be beneficial for the private tenants. The look of the areas would be enhanced as there will be fewer 'tatty' looking homes amongst the refurbished Cross Keys homes, promoting a self of pride in an area (sadly lacking on many estates). It makes sense because the houses tend to be of standard design so there's an economy of scale which can be passed on to all concerned.
Response	<p>Comments and concerns noted.</p> <ul style="list-style-type: none"> • The council is taking a more active role in tackling long term empty sites to bring forward regeneration through the Peterborough Investment Partnership. • Good partnership working arrangements between the council and Cross Keys Homes means that where possible we try to ensure that complimentary funding opportunities are made available in neighbourhoods where improvement programmes are being undertaken.

**Comments relating to question five:
 Are there any comments that you would like to make on the draft Housing Strategy that are not covered in the previous questions?**

Summary of comments received	<ul style="list-style-type: none"> • The only specific attention to rural areas is mention being made to rural exception sites and fuel poverty especially in Barnack Ward. The response to the latter is to improve housing conditions and providing access to thermal efficiency measures but this does not indicate how fuel poverty will be tackled only suggesting measures that will ameliorate but not resolve. • An essential consideration of housing development in rural areas is infrastructure. Rural infrastructure both in terms of transport links and services may not be compatible with the desire to expand village boundaries to encourage development. The majority of the Strategy seems to be consumed with providing houses for those in need which is
------------------------------	---

	<p>admirable in itself but appears not to recognise the needs of established communities especially those in rural areas.</p> <ul style="list-style-type: none"> • I would like to see more focus on middle aged to elderly people being assisted to downsize property as they age to free up family sized housing stock • As one of the UK's fastest growing cities, a housing strategy for Peterborough must take into account derelict and vacant commercial property. PCC can take authority on this and should do so before any evictions of residents in order to build new housing. • We are pleased that the specific problems of housing provision in rural areas have been acknowledged in the Strategy. We also concur with the comment that the Right to Buy for registered provider tenants could lead to a shortage of homes for needy households. The Housing Strategy suggests a number of ways in which the shortage of accommodation will be addressed, including the creation of Medesham Homes, the new joint venture between Peterborough City Council and Cross Keys Homes. We would welcome an explanation in the Strategy of how the partnership will achieve its aims. We are also interested in the City Council's reasons for preferring this approach over a return to the old policy of building council houses. • The allocation of £14.6m to support affordable housing provision by Medesham Homes is good news, as is the proposal to ring-fence funds from developer contributions paid in lieu of providing affordable homes. We are also pleased that the devolution proposal for the new Combined Authority of Cambridgeshire and Peterborough includes £170m towards delivering affordable housing. A statement on how far these contributions will go towards satisfying the need for affordable housing in Peterborough would be appreciated. • We support the undertakings in the draft strategy to ensure that new developments provide a mix of housing tenures; that new build affordable rented homes provide the appropriate mix of house types and to encourage capital raised as a result of Right to Buy or the reduced regulation of social housing providers to be reinvested, to provide new affordable homes for rent. However, Barnack Parish Council has serious reservations about the undertakings to support the planning policy which sets the threshold for providing new affordable homes on sites at 15 or more dwellings and to support the delivery of rural exception sites. We feel that in rural areas there should be no minimum size stipulated for a development to qualify for support to include affordable housing. Instead, we would prefer the building of affordable homes to receive support no matter how small the development. This may mean offering proportionally larger economic incentives to small-scale developers of affordable dwellings in rural situations. We are concerned about the strong promotion of rural exception sites. We feel that this weakens the concept of the village building envelope. We would like to see a proviso added, to the effect that building affordable housing outside a village envelope is only acceptable where exceptional need is proven and this need cannot be met by building within the envelope. • Barnack Parish Council broadly endorses the draft Housing Strategy and congratulates Peterborough City Council on its analysis of the problems and its constructive approach to solving them.
Response	<ul style="list-style-type: none"> • Support, comments and concerns noted. • A more detailed description of how Medesham homes plans to achieve its aims can be found in the Cabinet paper of 25th July 2016.. Since the Large Scale Voluntary Transfer in 2004 of the council's housing stock to Cross Keys Homes we no longer has the in-house skills in housing management and development to take on the full landlord role again. Cross Keys Homes was a logical choice for partner for a housing joint venture, as the largest residential social landlord in Peterborough and a strategic partner the Council works with extensively already. • The policy that determines the threshold for providing new affordable homes and the delivery of rural exception sites are part of the existing Local Plan and will be refreshed as part of the emerging Local Plan. Viability informs the threshold for affordable housing provision and therefore determines whether smaller sites can sustain an affordable requirement. The council's rural exception site policy already makes clear that a site will only gain permission where a strong local need is identified and where need cannot be met through the usual planning policy channels.

Comments relating to Question six: Is the strategy easy to read?	
Summary of comments received	<ul style="list-style-type: none">• Yes• Detailed but accessible.
Response	<ul style="list-style-type: none">• Support welcomed.

Other Proposed amendments

The following section sets out other potential amendments to the Strategy, to ensure the Strategy is up to date and reflects the council's intentions i.e. these changes may or may not be being made as result of a specific consultation comment.

Amendment	Reason
Update text in National Context section to include reference to the new Government White Paper 'Fixing our broken housing market'	Since the publication of the draft Peterborough Housing Strategy, the Government has published this White Paper which although not yet a statutory document, will impact on the housing agenda for Peterborough once enacted. Confirmation added that the National context of the strategy will be reviewed on a regular basis to ensure it remains up to date
Update text in National Context section to reflect changes in government policy since the draft Housing Strategy was published.	The policy plans relating to 'Rents for High Income Tenants' will no longer be a requirement for Registered Providers and therefore reference to this policy will be removed. The roll out of the policy regarding 'Right to Buy for Registered Provider Tenants' have been delayed so the text has been amended to reflect this.
Update diagram in the Local Context to include Neighbourhood Plans in the list of local key documents that underpin the housing strategy	This amendment has arisen out of comments received through the consultation process on the draft Housing Strategy
Strategy text relating to Priority One: 'Supporting substantial and sustainable growth' under the heading 'Key Peterborough snapshot facts' add statistics regarding shared ownership	This amendment has arisen out of comments received through the consultation process on the draft Housing Strategy
Strategy text relating to Priority Two: 'Increase the supply of homes which people can afford' amended to include reference to the new homelessness prevention initiatives funded by successful DCLG bid	This funding has been awarded since the publication of the draft Housing Strategy. New text to explain the impact of the funding and respond to comments received through the consultation process on the draft Housing Strategy.
Strategy text relating to Priority Three: 'Improve housing conditions to support health and wellbeing' amended to include information about access to adaptations funding.	This amendment has arisen out of a query received through the consultation process on the draft Housing Strategy.
Strategy text relating to Priority Four: 'Meeting the needs of other vulnerable groups' under the heading Armed Forces Personnel corrected	This amendment has arisen out of a comment received through the consultation process on the draft Housing Strategy
Wording of strategy text that related to policy HS21 amended so that it better reflects Core Strategy policy CS8, specifically that viability will be taken into account when negotiating the percentage of affordable housing on a site by site basis	This amendment has arisen from comments received through the consultation process.

This page is intentionally left blank

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	Agenda Item No. 7
15 MARCH 2017	Public Report

Report of the Corporate Director for Growth and Regeneration		
Contact Officer	<i>Andy Tatt - Head of Peterborough Highway Services</i>	<i>Tel. 453469</i>
	<i>Graeme Clark – Prevention and Enforcement Service Manager</i>	<i>Tel. 317495</i>

REPORT OF THE VERGE PARKING WORKING GROUP

1. PURPOSE

- 1.1 The purpose of this report is to provide the Committee with an update on progress made by the Verge Parking Working Group (VPWG) following a request to re-establish this group at Full Council following a motion from Councillor Murphy on 13 July 2016.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to:
1. Consider and comment on the findings of the Verge Parking Working Group and;
 2. To endorse the Verge and Pavement Parking Policy as attached at Appendix A for approval to the Cabinet Member for Communities and Environment Capital.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 This report directly contributes to the objectives and outcomes contained in the Sustainable Community Strategy.
- 3.2 The report falls within the Cabinet portfolio of Communities and Environment Capital.

4. BACKGROUND

- 4.1 The Verge Parking Working Group (VPWG) is led by Andy Tatt, Head of Peterborough Highway Services and supported by the Prevention and Enforcement Service and Legal officers.

- 4.2 This working group has been re-established following a motion from Councillor Murphy at Full Council on 13 July 2016 where it was agreed that:

*Council notes difficulties, obstruction, inconvenience and cases of damage because of vehicles parked on pavements and verges;
Council believes that inconvenience caused to residents and pedestrians and damage being caused to verges can be mitigated by introducing regulations to prohibit parking on pavements and by protecting verges; and, building on the work already instigated by Councillor Peach.*

- 4.3 Council agreed to reconvene the Verge Parking Action Group to review the areas affected by damage from verge parking. The working group will report its findings into the Growth, Environment and Resources Scrutiny Committee. As such, the work undertaken by the group builds on that led by Graeme Clark, Prevention and Enforcement Service Manager in 2015 which resulted in a paper being submitted to the Safer Peterborough Partnership Delivery Board.

- 4.4 Parking on grass verges is a persistent problem as it can reduce the verge to an unsightly state, and can also obstruct the highway preventing pedestrians and wheel chair users from accessing roads and footways if there is no other pathway. Verge parking can also cause a hazard to other motorists especially if the vehicle is parked on a bend, narrow road or junction and could prevent emergency vehicles from attending an incident.
- 4.5 As car ownership has increased so has the problem of parking on grass verges. Priority is given to dealing with verge parking near to junctions where sightlines are being obstructed, or where the damage caused could be a hazard. Parking on grass verges not only damages the grass it may damage cables and pipes beneath the surface. It is not an offence to park a motor vehicle, with the exception of a HGV, on a grass verge unless it causes an obstruction or a Traffic Regulation Order or byelaw is in force prohibiting it.
- 4.6 Verge parking is not unique to Peterborough; it is a UK-wide challenge and exists mainly due to a lack of available parking. Some of the factors which contribute to the verge parking issue include ageing housing stock, population density and the increasing level of vehicle ownership. Much of Peterborough's housing stock was built at a time when there were no or few cars on the road. This means that many houses do not have off-street parking provision yet these households now own one or more vehicles. The 2011 Census shows that in Peterborough the average number of cars per household is 1 to 1.12.
- 4.6 The VPWG has researched actions taken by other local authorities in an attempt to combat verge parking. In general this research shows that even where considerable investment has been made it has not been possible to eradicate the problem over a period of time.
- 4.7 The verge parking challenge in Peterborough has existed for many years, yet despite various interventions, some more successful than others, it remains a problem. The issue has been subject to discussion at Council, the former Neighbourhood Committee's and Scrutiny Committee none of which have identified the 'silver bullet' to eradicate verge parking. As such the VPWG have concluded that it will never be possible to eradicate verge parking in Peterborough, yet it is felt that some interventions may be possible which are likely to see a positive impact in some areas. It should be noted however that all interventions face a number of constraints primarily in relation to budget availability.
- 4.8 Based on the work undertaken by the VPWG a draft Verge and Pavement Parking Policy Document has been produced (appendix A). It is proposed to introduce a Traffic Regulation Order which prohibits verge parking across the entire city, but to only activate it in instances covered by the policy. It will only be practically invoked if there is suitable and sufficient support from the community directly affected. The policy sets out a process whereby, should certain conditions be met, members of a locally effected community can gather evidence that the prohibition of verge and pavement parking TRO is desired. It then outlines the process that the Council will undertake to evaluate this request and should it be accepted the measures that will be put in place to address the issue, subject to budget being available.
- 4.9 Should the approach outlined in this report be deemed desirable it should be noted that there will be financial implications for the Council both in terms of enforcement and associated highway works both short and long term. This work would be undertaken if finance is made available.

5. KEY ISSUES

- 5.1 Within the scope of this Committee's responsibilities, Members are asked to note the content of this report.

6. IMPLICATIONS

- 6.1 There are no direct implications associated with this report. However, should the Committee recommend that the Verge and Pavement Parking Policy Document (appendix A) progress further there will be financial implications incurred at the implementation stage which will need

to be considered as part of the budget setting process.

7. CONSULTATION

- 7.1 This report has been developed as a direct result of the VPWG. If it is recommended that a formal policy should be considered for adoption a consultation exercise with key stakeholders would be undertaken.

8. NEXT STEPS

- 8.1 The views of the Committee will be presented back to the VPWG and action taken as appropriate.

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 N/A.

10. APPENDICES

- 10.1 Appendix A – Verge and Pavement Parking Policy Document – Localised Activation of the Unitary Wide Prohibition of Verge and Pavement Parking (Traffic Regulation Order)TRO

This page is intentionally left blank

Appendix A: DRAFT - Verge and Pavement Parking Policy Document – Localised Activation of the Unitary Wide Prohibition of Verge and Pavement Parking (Traffic Regulation Order)TRO

1. Introduction

There is a city wide prohibition of verge and pavement parking traffic regulation order which requires activation in localised areas before it can be enforced. The Council will only consider activating the order in the following circumstances:

1. Evidence that it is desired by a sufficient number of affected residents. This process is outlined in section 2.
2. If a request is received from the emergency services to ban verge and pavement parking as it is hindering their emergency vehicle access or dangerously obstructing the view from a junction.
3. If the location is being used to park vehicles for sale, advertising purposes or other nuisance and there are no residents likely to be affected.
4. Following a request from the local highways inspector where the verge or pavement is being damaged such that it represents a health and safety concern and/or where a significant cost will be incurred to carry out repairs.
5. Where budget provision is available for the works required.

Information about the scheme and requests for it to be activated can be made via the council's website or by emailing vergeparking@peterborough.gov.uk.

2. Consulting Local Residents

The Council requires evidence that the prohibition of verge and pavement parking TRO is desired by a sufficient number of affected residents before it will consider activating at a local level. Therefore the lead resident or Ward Councillor who contacts the Council to request the activation of the scheme in any area will be asked to mobilise their neighbours and demonstrate that they have gathered support from other local residents, and that it is not an isolated request.

This can be in the form of all residents individually writing to the Council, or usually more conveniently, the lead resident organising a 'petition' requesting the introduction of a scheme. This document needs to show the names and addresses of all supporting residents, and their signature. Although never ideal (due to obstruction of wheelchair and pushchair users, damage to verges and kerbs, and sometimes underground utilities) in some areas allowing verge and pavement parking is a better alternative than no parking, therefore residents may not always support a ban.

The Council will seek the approval of the Cabinet Member responsible for Communities and Environment Capital and also comments from the relevant Ward Members before proceeding to the next stage.

On receipt of this, assuming there is sufficient support relative to the size of the street, the Council will hold an informal (not legally required) consultation with residents of the street/area that have asked for the scheme. The Council will consider whether it is appropriate to consult with residents of the surrounding area also.

This involves sending a standard document package (letter, short questionnaire and sometimes plans) to the residents explaining the advantages and disadvantages of activating the prohibition of verge and pavement parking TRO. An online option is usually provided. Usually, 6 weeks are allowed for responses.

The Council will only proceed to activation if a response rate of 50% of properties affected or above is achieved, and that 70% of those properties that have responded are in support of the introduction of a verge and pavement parking ban for their area.

There is no requirement to undertake a further round of statutory consultation as the TRO has already been drafted to cover all of the Peterborough City Council area.

Subject to the outcome of the informal consultation process, a prohibition of verge and pavement parking scheme can then be activated, subject to budget being available. The Council reserve the right to determine not to bring any scheme into effect, notwithstanding local support for the proposal, where it is satisfied that bringing the scheme into effect would have a detrimental impact on the use of the highway network in the vicinity of the proposed scheme e.g. displacement of parking to the road resulting in obstructions or to surrounding streets.

3. Activating the Scheme

Once an area is designated for activation the area will be signed in accordance with legal requirements and 'soft' enforcement will commence from the implementation date for a 2 week period. The implementation date will be the date on which signage is erected. This will involve warning notices being issued to vehicles parked in contravention of the verge parking prohibition. After the 2 week warning period any vehicles found to be parked in contravention will be liable for a penalty charge notice.

Areas where the ban has been activated will be published on the Council website.

4. Enforcement

Enforcement will be conducted by Prevention and Enforcement Officers with the power to enforce civil parking contraventions under the Traffic Management Act 2004. Random checks will be conducted on activated areas as part of a normal patrol of the area, as and when resources allow. There is no commitment from the Council to operate a 'rapid response' to calls reporting breaches of the ban but will consider changes to patrol patterns in order to tackle persistent offenders.

5. Time frames and repeat requests for activation.

The process from request to implementation takes about 4 months, which includes the consultation time-frames and statutory time-frames. If a consultation achieves a negative response, it will not be repeated for a minimum of 2 years.

GROWTH, ENVIRONMENT AND RESOURCES SCRUTINY COMMITTEE	Agenda Item No. 8
15 MARCH 2017	Public Report

Report of the Director of Governance

Report Author – Paulina Ford, Senior Democratic Services Officer

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Growth, Environment and Resources Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 3 April 2017.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

This page is intentionally left blank

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Elsey; Cllr Goodwin; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 3 APRIL 2017

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>ICT Infrastructure – KEY/03APR17/01 Contract To Continue To Host The Councils Server Estate</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 17</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Vicki Palazon Head of Finance (Business Operations and Development) Tel: 01733 864104 Email: vicki.palazon@petterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Section75 Agreement for Joint Procurement of Child and Adolescent Mental Health Services – KEY/03APR17/02 Approval to enter a S.75 agreement with regard to joint procurement of Child and Adolescent Mental Health services and PCC's financial commitment to the procurement.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>April 2017</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jo Melvin, Public Health Commissioner Tel: 01733 864559 Joanne.melvin@petterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Award of Contract for the Management and Operation of Dogsthorpe HRC – KEY/03APR17/03 To award a contract for the management and operation of Dogsthorpe HRC.</p>	<p>Councillor Gavin Elsey, Cabinet Member for Waste and Street Scene</p>	<p>April 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Junction 20 Capacity Improvements (A47/A15 interchange) – KEY/03APR17/04 Recommendation to approve the issue of additional work packages to Skanska (Construction) UK Limited. These additional works have been agreed with and fully funded by the Local Enterprise Partnership (LEP).</p>	<p>Councillor Peter Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>April 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Gunthorpe, Dogsthorpe and Paston & Walton</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Machen (Executive Director Growth & Regeneration) Tel: (01733) 453475 E-mail: Simon.Machen@peterborough.gov.uk</p> <p>Martin Brooker (Senior Engineer) Tel: (01733) 452691 E-mail: Martin.Brooker@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
------------------------------	-----------------------	-------------------------------	------------------------------------	-------------	---------------------	---	---

PREVIOUSLY ADVERTISED DECISIONS

97	<p>1. Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Bretton Councillors: Ellis, Martin, Sylvester</p>	<p>Relevant internal and external stakeholders.</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
----	--	--	--------------------------	---	--	---	---	--

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
98	<p>2. Intelligent Transport Systems Infrastructure – KEY/11DEC15/01 To introduce the use of Variable Message Signs (VMS) on the road network to provide real-time driver information.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>March 2017</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
3.	Direct Payment Support Service – KEY/11DEC15/02 To approve the direct payment support service.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	November 2017	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Gary Jones Lead commissioner for Older people Tel: 452450 gary.jones@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>4. Review of Emergency Stopping Places – KEY/25JAN16/02 For Cabinet to review existing and proposed emergency stopping places.</p>	<p>Cabinet</p>	<p>20 March 2017</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>150. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>October 2017</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders</p>	<p>Gary Jones Lead commissioner for Older people Tel: 452450 gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
6.	Business Advice Charging Policy – KEY/25JUL16/01 To approve the charging policy.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	March 2017	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Market Position Statement – KEY/08AUG16/01 To approve the market position statement.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Social Care and Health	March 2017	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
<p>8.</p> <p style="text-align: center;">102</p>	<p>Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02 To approve the award of contract for construction and operation of Fengate Household Recycling Centre.</p>	<p>Councillor Gavin Elsey Cabinet Member for Waste and Street Scene</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
103	<p>9. Community Supported Living Services – KEY/19SEPT16/02 To approve the award of the contract for Community Supported Living Services for adults with complex learning disabilities.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>March 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Engagement with service users, family members, carers and current provider.</p>	<p>Peter Brennan Interim Head of Mental Health and Learning Disabilities Tel: 452474 peter.brennan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>10. Uncollectable debts in excess of £10,000 – KEY/28NOV16/01 Council Tax, Housing Benefits, Sundry and Business Rates</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>11. Peterborough Serco Strategic Partnership Contract Amendments – KEY/28NOV16/02 To agree amendments to the Serco Partnership Contract</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant stakeholders and Serco.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
12.	Serco ICT Contract Amendments – KEY/28NOV16/03 To agree amendments to the Serco ICT Contract.	Councillor David Seaton Cabinet Member for Resources	March 2017 Growth, Environment & Resources Scrutiny Committee	All	Relevant stakeholders and Serco.	Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	Section 256 Agreement Care at Home KEY/12DEC16/01 To seek permission to enter into a S256 Agreement with the NHS to allow Peterborough City Council to commission Care at Home Services on their behalf realising economies of scale and higher degree of market management.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	October 2017 Health Scrutiny Committee	All	Relevant internal and external stakeholders.	Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
105	<p>14. Passenger Transport Services - KEY/26DEC/05 Implement Passenger Transport framework to provide transport services to mainstream and SEN pupils Expenditure over £500k</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University and Communication</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant Internal & external stakeholders</p>	<p>Bryony Wolstenholme Bryony.wolstenholme.peterborough.gov.uk 01733 317452</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
	<p>15. Implementation of Public Space Protection Orders – KEY/9JAN17/01 For the Cabinet Member to approve the implementation of Public Space Protection Orders following public consultation.</p>	<p>Councillor Walsh, Cabinet Member for Communities and Environment Capital</p>	<p>March 2017</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All</p>	<p>A full public consultation on the proposed public space protection orders</p>	<p>Laura Kelsey, Anti-Social Behaviour Co-ordinator Tel: 01733 453563 laura.kelsey@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>16. DNA Programme – KEY/23JAN17/02 Approve continuation of the ‘Peterborough DNA’ programme up to September 2017 following receipt of a grant to the value of £3m from Innovate UK (formally the Technology Strategy Board) in March 2013; and Delegated authority to the Governance Board to authorise the award of an additional grant to Opportunity Peterborough Limited to the value of £286k for accumulated and prospective projects under the Peterborough DNA programme.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Charlotte Palmer, Environment, Transport and Future City Manager Tel: 01733 453538 Email: charlotte.palmer@peterborough.gov.uk Tel: 01733 453538</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
<p>17.</p> <p style="text-align: center;">107</p>	<p>Local Transport Plan Programme of Capital Works for 2017/18 - KEY/23JAN17/03. To approve the 2017/18 programme which includes the integrated transport programme, highway maintenance programme and the bridge maintenance programme.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Lewis Banks Principal Transport Planning Officer Tel: 01733 317465 lewis.banks@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>18. Oakdale Primary School Expansion – KEY/6FEB17/01 Award of Contract for the expansion of Oakdale Primary School from 1FE to 2FE, including the approval of property, legal and financial arrangements for various enabling agreements with third parties</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills University, and Communications</p>	<p>July 2017</p>	<p>Children and Education Scrutiny Committee</p>	<p>Stanground South, Councillors Ray Bisby, Chris Harper and Brian Rush</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>19. Assessed Needs Contracts with Care Homes KEY/20FEB17/01 Approval to enter into contractual arrangements with Care Homes [residential and nursing] in order meet eligible service users' assessed needs until such time as a Pseudo Dynamic Purchasing System has been established.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>March 2017</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Helene Carr, Head of Commissioning Social Care Tel: 01733 863901, Email: Helene.carr@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
20.	Discretionary rate relief - KEY/20FEB17/02 From business rates for charities, similar organisations not established or conducted for profit and rural businesses	Councillor David Seaton Cabinet Member for Resources	March 2017	Growth, Environment & Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Vicki Palazon Head of Finance (Business Operations & Development) Email: vicki.palazon@pe terborough.gov.uk Tel:01733 864104	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
21.	Ormiston Bushfield Academy Expansion - KEY/20FEB17/03 To agree to the award of a contract to expand Ormiston Bushfield Academy.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills, University, and Communication	April 2017	Children and Education Scrutiny Committee	Orton Waterville Councillors: Aitken, Eley, Stokes.	Relevant internal and external stakeholders.	Kim Robertson, NPS Property Services Tel: 01733 863976 kim.robertson@nps.co.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22.	Nene Park Academy Expansion - KEY/20FEB17/04 To agree to the award of a contract to expand Nene Park Academy.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills, University, and Communication	April 2017	Children and Education Scrutiny Committee	Orton Waterville Councillors: Aitken, Eley, Stokes.	Relevant internal and external stakeholders.	Kim Robertson, NPS Property Services Tel: 01733 863976 kim.robertson@nps.co.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
23.	Academy Conversion – KEY/20FEB17/05 Conversion of maintained school to academy status	Councillor Holdich Leader of the Council and Cabinet Member for Education, Skills, University and Communication	May 2017	Children and Education Scrutiny Committee		Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@petborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@petborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
24.	Shared Lives - KEY/06MAR17/01 To seek permission to consult with relevant parties on the Commissioning Board decision to deregister the service, support service users and carers into alternative care arrangements	Councillor Wayne Fitzgerald Deputy Cabinet Member for Integrated Adult Social Care and Health	March 2017	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Janet Warren Assistant Commissioner Tel:01733 863865 janet.warren@petborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
25.	Academy Conversion - KEY/06MAR17/02 - Conversion of a maintained school to academy status	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University and Communication	May 2017	Children and Education Scrutiny Committee	TBC	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
26.	Academy Conversion - KEY/06MAR17/03 - Conversion of a maintained school to academy status	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University and Communication	May 2017	Children and Education Scrutiny Committee	TBC	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk Sharon Bishop Tel: 01733 863997 sharon.bishop@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>27. Decision Request for Implementation of Millfield, New England and parts of Park Ward (Eastfield) and East Ward (Embankment) Public Space Protection Order - KEY/06MAR17/04 For the Cabinet Member to approve the implementation of the aforementioned Public Space Protection Order following public consultation.</p>	<p>Councillor Walsh, Cabinet Member for Communities and Environment Capital</p>	<p>March 2017</p>	<p>Adult & Communities Scrutiny Committee</p>	<p>North, Park, Central and East Ward Councillors</p>	<p>All relevant ward councillors and interested parties have been consulted via the proposed PSPO consultation process. Ward Cllrs will also receive notification of the decision prior to being published.</p>	<p>Report Author: Laura Kelsey, Senior Prevention & Enforcement Service Officer and Anti-social Behaviour thematic lead Tel: 01733 453563 laura.kelsey@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>28. Agile Working Devices - KEY/06MAR17/05 Purchase and implementation of Chromebooks and / or suitable devices to support agile working</p>	<p>Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Vicki Palazon, Head of Finance (Business Operations and Development), Tel:01733 864104 Email: vicki.palazon@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION	
29.	Children's Centre Services - KEY/06MAR17/06 To award the contracts for the delivery of the children's centres in Peterborough to Spurgeons and Barnardos	Cabinet Member for Children's Services	March 2017	Children and Education Scrutiny Committees	All	Relevant internal and external stakeholders.	Pam Setterfield Team Manager for Sufficiency & Child Health & Well Being Tel:01733 863897 Email: Pam.setterfield@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
30.	Transfer of Commissioning responsibility for Healthwatch – KEY/06MAR17/07 Approve the local authority transfer of commissioning responsibility for Healthwatch services from Peterborough City Council to Cambridgeshire County Council	Cabinet Member for Public Health	March 2017	Health Scrutiny Committee	All	Relevant internal and external stakeholders	Jo Melvin Commissioner – Public Health Tel:01733 863980 Email: Joanne.melvin@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
None							

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
---------------------------------	------------------------------	--------------------------------------	---	--------------------	----------------------------	--	--

PREVIOUSLY ADVERTISED DECISIONS

1. 117	Food Safety Service Plan – To approve the service plan.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	March 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Vivacity Funding – To fund Vivacity £1278 until March 2017 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	Councillor David Seaton Cabinet Member for Resources	March 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
3.	Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	March 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
119	<p>4. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Dogsthorpe Councillors: Ash, Saltmarsh, Sharp</p>	<p>Relevant internal and external stakeholders.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>5. Procurement Strategy – To update Cabinet on the procurement strategy.</p>	<p>Cabinet</p>	<p>20 March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Pilsworth Head of Strategic Finance Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>6. Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p>	<p>Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
7.	<p>Safer Peterborough Partnership Plan 2017 - 2020 To recommend the Safer Peterborough Partnership 2017 – 2020 for approval by full Council.</p>	Cabinet	20 March 2017	Adult and Communities Scrutiny Committee	All	Relevant internal and external stakeholders	Hayley Thornhill Senior Policy Manager Tel: 01733 864112 hayley.thornhill@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	<p>Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.</p>	Councillor David Seaton Cabinet Member for Resources	March 2017	Growth, Environment & Resources Scrutiny Committee	All	Relevant internal and external stakeholders	Ian Phillips Senior Policy Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>REASON FOR URGENCY</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
NONE								

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

THIS PAGE IS LEFT INTENTIONALLY BLANK

This page is intentionally left blank

Possible Items for Future Meetings	Comment
Farms Estate Action Plan Contact Officer: Jane McDade	Update due September 2017
City Centre Action Plan Contact Officer: Annette Joyce	
Proposed Submission Local Plan Contact Officer: Gemma Wildman	
Final Biodiversity Strategy Contact Officer: James Fisher/Darren Sharpe	
Street Lighting and Smart technologies (CCTV/Wi-Fi)	
Opportunity Peterborough – Annual Report (to include Rural economy) Contact Officer: Steve Bowyer	
Local Transport Plan Programme of Works 2018/19 Contact Officer: Lewis Banks / Andy Tatt	

This page is intentionally left blank